

# FAIRLIGHT PARISH COUNCIL

## GRANT APPLICATION FORM

### Eligibility Criteria

Please tick the checklist below to verify that your group is eligible to apply for funding and ensure that you can provide supporting information as requested with your application, or your application **will not** be considered.

		Yes	No
1.	We are a voluntary/community group providing a service or activity for the benefit of the residents of Fairlight.		
2.	We have a written set of rules, constitution, or other governing document, and confirm that the <b>copy provided with this application</b> is current and properly authorised.		
3.	A bank account is held in the name of the group requiring at least two signatures for cheque transactions or cash withdrawals, a copy of the latest bank statement is enclosed for verification.		
4.	A copy of our latest annual accounts and bank statement covering the last twelve months is enclosed OR (for new groups) we enclose a projected budget along with a supporting business plan and risk management plan in lieu of annual accounts.		
5.	If the grant request is for maintenance of improvement purposes, two estimates for the works specified are enclosed.		
6.	If the grant request is for a public event, a copy of our Public Liability Insurance is enclosed.		

### Application for grant details

1. Name and address of organisation:
2. Name of person making application and position within organisation:
3. Amount requested:
4. What is the purpose of the grant?

5. Number of Fairlight Parish beneficiaries:

6. How does your organisation benefit Fairlight Parish and its residents? Please give details of how you do outreach within the parish.

7. Accounts for current financial year:

Income: £

Expenditure: £

Reserves: £

(Please include a copy of your last set of accounts. **Please note applications will not be considered without these.**)

Also, a copy of your public liability insurance

8. Grants already secured for this project:

9. Do you have policies for safeguarding of children and vulnerable adults, and equality?

10. If your organisation received a grant in the previous financial year, please describe how this was used:

11. Any additional information to support your application:

Signed: \_\_\_\_\_

Date:

Please return your completed application form and supporting documentation to:

Mrs. Pauline Collins, Parish Clerk, Kerri, 35 Waites Lane, Fairlight, Hastings. TN35 4AX