

# FAIRLIGHT PARISH COUNCIL

Website: [www.fairlightparishcouncil.org.uk](http://www.fairlightparishcouncil.org.uk)

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## Minutes of Full Council Meeting held on Tuesday 22nd February 2022 at Fairlight Village Hall at 7.00 pm

**Present:** Councillors – Ms I Horsley (Chair), Mr G Smith, Mr S Leadbetter, Ms L Cooke, Mr D Greenup, Mr David Shortman, Mr S Stewart, Ms D Martin, Miss C Sharpe.

County and District Councillors – Cllrs Carl Maynard, Roger Bird, Andrew Mier.  
Parish Clerk - Mrs P Collins

### RESPECT AND CIVILITY

Prior to the commencement of the meeting Cllr Horsley highlighted the need for both respect and civility from Councillors and the Public during discussions.

### ACTION

- 22023 Apologies for absence** (Including resolutions to accept reason for absence by Councillors)  
**None**
- 22024 Code of Conduct and Disclosure of Interests**  
(a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda  
**None**
- 22025 Public questions in respect of items on the agenda**  
A question was raised in respect of item 9(a) Highways and white lining parts of Battery Hill. Cllr Maynard would review on village walkabout.
- 22026 County and District Councillors reports**  
Cllr Maynard – ESCC budget, council tax increase 2%, highways village walkabout and his informal meeting with the ESCC Road Safety Team re the speeding sign on Battery Hill.  
Cllr Mier – RDC Community Lottery launched, information on Licencing Committee and their functions, council tax 2022/23  
Cllr Bird – Budget and reserves 2022/23
- 22027 Minutes of meeting held on Tuesday 25th January 2022**  
The minutes were distributed to Councillors prior to the meeting and made available to the Public at the meeting.  
**Resolved** to approve, and the minutes were signed by the Chairman as a correct record.
- 22028 Matters arising from the minutes not otherwise on the agenda**  
**None**

**22029 Financial Matters**

- (a) To consider and approve schedule of payments and receipts for February 2022

**Resolved** to approve the payments for February 2022.

- (b) To consider and sign the monthly bank reconciliations.

**Resolved** to note and sign the bank reconciliations as correct.

- (c) To consider monthly budget figures (Clerk's report)

The Clerk had previously circulated the budget monitoring figures. No issues to report.

- (d) Community Grants Panel 2022/23

Cllr Stewart will replace Cllr Greenup on the panel this year.

**22030 Planning Committee**

- (a) To receive the monthly report (Cllr Leadbetter)

Cllr Leadbetter presented his report highlighting any issues.

- (b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)

New steps are being installed from Warren Road. A meeting was held with Murray Davidson HBC and representatives of the Parish Council re the cattle and permanent/invisible fencing this proved beneficial.

**22031 Land Management Group**

- (a) To receive the monthly report

- Cllr Smith – Wood Field and Highways

Standing orders were suspended to enable a resident to comment on the white line edging required on Battery Hill.

Highway's walkabout booked with Cllr Maynard and ESCC Highways steward on 10<sup>th</sup> March.

Issues have been reported to Trevor Leggo of ESALC re highways and ESCC re the overgrown vegetation on cobbles on Battery Hill.

- Cllr Sharpe – Fixed Assets and Village Sign

Tenders for the new sign are due by 1<sup>st</sup> March and will be reviewed by the Land Management Group initially.

- Cllr Horsley – Water/drainage issues

No real issues this month. Southern Water have fixed rain cover etc at 31 Lower Waites Lane.

- (b) To consider and approve the application to pay the public liability insurance for the Village Caretaker contractor

**Resolved** to pay the public liability insurance for the Village Caretaker for the period of the contract. **Clerk**

- (c) To consider and approve the quotation to install the dog waster bag dispenser stations

**Resolved** to approve the quotation for install. **Clerk**

Standing order were suspended to enable a resident to report on the dog poo posters success and thank the Parish Council for providing the posters.

- (d) To consider/approve an “approved” supplier/contractor scheme  
**Resolved** This scheme was approved and responsibility delegated to the F & A Committee. An expenditure limit of £500 per job was allocated to the Clerk

**22032 Community Hub (Faircomm.) Steering Group**

- (a) To receive the monthly report (Cllr Stewart)  
Initial plans have been received. Amendments have been returned to Pump House.

**22033 Finance and Administration Committee**

- (a) To receive a monthly report (Cllr Horsley)  
No meeting held in February.

- (b) To consider/adopt the new tree policy  
**Resolved** to adopt the tree policy.

**22034 Parish Council Website and Facebook**

- (a) To receive a monthly report (Cllr Stewart)  
Both the website and Facebook page are being updated when necessary.  
Action plan has been updated.

**22035 War Memorial Steering Group**

- (a) To receive and update on the project (Haydon Luke)  
RDC planning has been approved. Minor issues with the faculty application. A new visualisation has been requested from EB Sculpture Ltd. Fund raising is going well - £4k of pledges. Fairlight Residents Association have invited the Group to their AGM and are also holding a fund-raising event.

**22036 Speeding within Fairlight**

- (a) To discuss/resolve next steps to be take in respect of the speeding sign on Battery Hill.  
ESCC have responded and will not move signage. Cllr Maynard will arrange a meeting with the Road Safety Team and the Parish Council on site. Cllr Bird supports the Parish Council and will also attend the meeting.

**22037 Meetings/training attended**

ESALC Chairs – 9<sup>th</sup> February 2022  
Cllrs Horsley and Stewart reported on this meeting. East Sussex Police now have a new resource - “The Big Data”. This will assist with staff allocation etc to the correct areas. All reporters of crime should obtain a crime number and an incident number.

**22038 Correspondence**

All correspondence had been circulated to Councillors and was available to the Public.

Items requiring a response/action/to note

- (a) Request from the ARC for a letter of continued support.  
A letter has been sent to the ARC giving continued support.

**22039 Future agenda items**

Parish Assembly – Thursday 26<sup>th</sup> May at 6.30pm

**22040 Date of next meeting** – Tuesday 22<sup>nd</sup> March 2022 at 7.00pm in the Village Hall.

**22041 Close of meeting**  
Meeting closed at 7.55pm

**Open Forum**

Cllr Mier commented further on Rother DC cabinet functions

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Chair

**PAYMENT SCHEDULE FOR FEBRUARY 2022**

PAYMENTS	Date Paid	Invoice Date	Payee	Gross	Net	VAT	Details
<b>DIRECT DEBITS</b>							
DD	11/02/2022	03/02/2022	EE	22.62	18.85	3.77	Mobile phone inv V01957604108
DD	01/02/2022	01/02/2022	Information Commissioner Off	35.00	35.00	0.00	Data Protection Fee 04/02/22 - 03/02/23
DD	17/02/2022	20/01/2022	PWLB	1236.51	1236.51	0.00	PWLB Loan 2nd Payment 2021/22
<b>PAYPAL</b>							
74T83623KK277774U	02/02/2022	02/02/2022	Fasthosts	12.00	10.00	2.00	Web hosting inv 64668650
4DM07547083741444	02/02/2022	02/02/2022	Zoom	14.39	11.99	2.40	Zoom meetings INV 131178390
2BC602921L884344E	14/02/2022	14/02/2022	Viking	37.04	30.87	6.17	Office supplies inv 8443458
6HB723085G30001254	14/02/2022	14/02/2022	Viking	36.48	30.40	6.08	Office supplies inv 8443459
0E77832NY9391738	01/02/2022	01/02/2022	Firstclasspost	1.98	1.98	0.00	Meter keys for bins
1G1314959C844092T	01/02/2022	01/02/2022	Bargain-depot	4.50	4.50	0.00	Meter keys for bins
<b>CHEQUES</b>							
<b>Cheque no</b>							
2588	22/02/2022	22/02/2022	Pauline Collins	*****	*****	*****	Salary - February 2022
2589	22/02/2022	26/01/2022	AB Fire & Security	69.55	57.96	11.59	CCTV - inv 352280
2590	22/02/2022	31/01/2022	Fairlight Village Hall	48.00	48.00	0.00	Hall Hire - January 2022
2591	22/02/2022	25/01/2022	M Taylor Contractors	250.00	250.00	0.00	Channel Way Verge inv 772
2592	22/02/2022	31/01/2022	Action in Rural Sussex	144.00	120.00	24.00	Annual Subscription inv 3792
2593	22/02/2022	16/02/2022	Rother District Council	5473.46	5473.46	0.00	Electricity for compressor inv 85989002
<b>TOTAL</b>				<b>8973.04</b>	<b>8917.03</b>	<b>56.01</b>	