

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 23rd November 2021 at Fairlight Village Hall at 7.00 pm

Present: Councillors – Ms I Horsley (Chair), Mr S Stewart, Mr G Smith, Miss C Sharpe, Mr S Leadbetter, Ms L Cooke, Ms D Martin, Mr D Greenup.

County and District Councillors – Cllrs Carl Maynard and Andrew Mier. Also, Parish Clerk Mrs P Collins

ACTION

21194 Apologies for absence (Including resolutions to accept reason for absence by Councillors)
Councillors – Mr David Shortman. District Councillor Roger Bird.
Resolved to accept the reason for absence

21195 Code of Conduct and Disclosure of Interests
(a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
None

21196 Public questions in respect of items on the agenda
A resident raised a question in respect of agenda item 9(b) Urban Grass Cutting. This was dealt when the agenda item was discussed.

21197 County and District Councillors reports
Cllr Mier updated the Parish Council on the new RDC lottery, progress of Article 4 and sewerage issues – smells from Marsham sewers on Pett Level.

Cllr Maynard reported a highways walkabout will take place on 29th November at 10am with Cllrs Horsley and Smith and the Highways Steward. ESCC will be allocating addition funds for highways in 2022/23

21198 Minutes of meeting held on Tuesday 26th October 2021
The minutes were distributed to Councillors prior to the meeting and made available to the Public at the meeting.
Resolved to approve, and the minutes were signed by the Chairman as a correct record.

21199 Matters arising from the minutes not otherwise on the agenda
None

ACTION

21200 Financial Matters

- (a) To consider and approve schedule of payments and receipts for November 2021
Resolved to approve the payments for November 2021.
- (b) To consider and sign the monthly bank reconciliations.
Resolved to note and sign the bank reconciliations as correct.
- (c) To consider monthly budget figures (Clerk's report)
The Clerk had previously circulated the budget monitoring figures. No issues to report.
- (d) To delegate approval of payments for December 2021(no meeting) to Chair and Vice Chair. (Cheques to be signed in December and reported to January meeting)
Resolved to delegate approval to Chair and Vice Chair of December 2021 payments.
- (e) To agree the launch of the Parish Council grants scheme for 2022/23 (Jan 2022)
Resolved to launch 2022/23 grants scheme.
- (f) To launch the Christmas lights competition, agree judges and approve the prize money of £50 and £25 (charitable donations).
Resolved to launch Christmas light competition and approved prize money.
Judges - Cllrs Horsley, Smith and Martin

IH/SS

Clerk

**Clerk
IH/GS/DM**

21201 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his report highlighting any issues.
- (b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)
Mr Luke reported that a meeting is to be arranged with the Parish Council and the new manager. Traffic has increased. There is still a lack of signage and the installation of a mirror opposite Lower Coastguards Lane would be advisable to assist drivers' visibility when exiting onto the main road.

Clerk

21202 Land Management Group

- (a) To receive the monthly report
- Cllr Smith – Wood Field and Highways
A grant has been received from Close the Gap to replant a hedge on the Commanders Walk side of Wood Field. Whips and canes etc will order in December for planting out in early 2022.
New noticeboards have been installed on Channel Way, Waites Lane and Wood Field. Positive feedback has been received.
Cllr Smith proposes to move the litter bin from the Meadow Way entrance to within the playground in the new year.
The speed limit signage at the top of Battery Hill and on Martineau Lane is being raised with ESCC Highways.
- Cllr Sharpe – Fixed Assets and Village Sign
Nothing to report
- Cllr Horsley – Water/drainage issues
No issues this month. Cllr Horsley suggested that Pett PC should inform Ms SA Hart MP of their sewerage issues.

Clerk

GS

GS/Clerk

ACTION

- (b) To consider and approve the options from ESCC in respect of urban grass cutting (verges)

Results of the public poll launched in October were 60% for 2 cuts and 38% for 4 extra cuts and 2% didn't care.

Standing orders were suspended to allow the public to raise any points or questions. Issues were raised about the validity of the public poll, appearance of the village after 2/6 cuts, money saving and alternative options.

Councillors discussed the options and answered public questions.

Resolved to opt for two cuts over the course of the year by ESCC. In 2022 to request contractor bids for tender of urban grass cutting for future years.

Clerk

- (c) To approve the cutting of Channel Way verge and fee (up to £350) – as per Natural England requirements

Resolved to approve cutting of Channel Way verge and costs up to £350.

Clerk

21203 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)

The ecologist has visited the site and a report will be available within 2-3 weeks.

Pump House architects have met with representative of the Faircomm Steering Group to discuss the brief and measure the site. Proposed plans are expected within 5-6 weeks.

21204 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)

The current year budget and EMR have been reviewed. A draft budget for 2022/23 has been circulated.

- (b) To approve the proposed salary increase for the Clerk/RFO from 1st April 2022

Resolved to increase the Clerk's salary with effect from 1st April 2022 to NJC spinal column point 35 (based on 2020-21 pay award).

- (c) To approve and adopt policies (reviewed by the F&A Committee)

-Equal Opportunities Statement and Guidelines on Employment Practices

Resolved to approve and adopt this policy.

- (d) To approve virements/allocations of ear marked reserves for 2021/22

i) EMR fixed assets replacements

To vire £5,000 from old village hall to new community hub

ii) CIL monies 2019/20

To allocate £2000 for improvement of entrance road and grass parking area – Wood Field

Resolved to approve i) and ii) virement/allocation.

Clerk

21205 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllr Stewart)

Both the website and Facebook page are being updated when necessary.

21206 War Memorial Steering Group

- (a) To receive and update on the project (Haydon Luke)

The project is continuing slowly. The church faculty and RDC planning documents have been prepared and have been sent. A fund-raising thermometer has been placed next to St Peter's Church to record progress of pledges and donations.

- (b) To approve the proposed preferred supplier for the stone and associated works

The WMSG had considered all quotations and selected the preferred supplier for the stone and associated works to be EB Sculpture Ltd, Brede. All contracts and works carried out would be subject to sufficient funds being donated.

Resolved to accept the WMSG recommendation and acknowledge EB Sculpture Ltd as the preferred supplier.

Clerk

ACTION

21207 Budget 2022/23 and Ear Marked Reserves

(a) To discuss/consider any items to be included in 2022/23 budget and proposed ear marked reserves

The Clerk is currently preparing the budget for 2022/23 and Councillors were reminded to submit items for the budget and ear marked reserves. Final decision for the precept is required by RDC by 31st January 2022

21208 Speeding within Fairlight

(a) To receive data from the Speedwatch Group and discuss speeding issues

Liz Green, the Speedwatch Co-ordinator presented data and information.

Cllr Maynard thanked the Speedwatch group for their work.

Resolved to include speeding and Operation Crackdown on the next newsletter.

IH

21209 Meetings/training attended

None

21210 Correspondence

All correspondence had been circulated to Councillors and was available to the Public.

21211 Future agenda items

Parish Council Action Plan - January 2022

Sustainable Fairlight event – March 2022

Parish Assembly – May 2022

21212 Date of next meeting – Tuesday 25th January 2022 at 7.00pm in the Village Hall

21213 Close of meeting

Meeting closed at 8.05 pm

Open Forum

A resident raised the issue of medication shortages and delivery problems from Harold Road Surgery.

A resident commented on the ESCC Highways white line initiative. Battery Hill is a prime site for white lines to be placed on the edges of the road due to the overhanging canopy of trees creating a dark tunnel and impeding vision.

Signed: _____

Chair

Date: _____

Payment Schedule for November 2021

| PAYMENTS | Date Paid | Invoice Date | Payee | Gross | Net | VAT | Details |
|----------------------|------------|--------------|--|--------|--------|--------|---|
| DIRECT DEBITS | | | | | | | |
| DD | 10/11/2021 | 02/11/2021 | EE | 22.62 | 18.85 | 3.77 | Mobile phone inv |
| PAYPAL | | | | | | | |
| 30T80943M39020403 | 02/11/2021 | 02/11/2021 | Fasthosts | 12.00 | 10.00 | 2.00 | Web hosting inv |
| 4BD30706YB990071L | 02/11/2021 | 02/11/2021 | Zoom | 14.39 | 11.99 | 2.40 | Zoom meetings INV115966452 |
| 3GR69074AB9101346 | 04/11/2021 | 05/11/2021 | Viking Payments | 1.91 | 1.59 | 0.32 | Stationery inv 7877542 |
| 3GR69074AB9101346 | 04/11/2021 | 06/11/2021 | Viking Payments | 35.39 | 29.49 | 5.90 | Stationery inv 7885707 |
| 549246848GF295700M | 19/11/2021 | 19/11/2021 | Viking Payments | 89.48 | 74.57 | 14.91 | Stationery inv |
| CHEQUES | | | | | | | |
| Cheque no | | | | | | | |
| 2566 | 23/11/2021 | 23/11/2021 | Pauline Collins | ***** | ***** | ***** | Salary - November 2021 |
| 2567 | 23/11/2021 | | Pauline Collins Clerk's expenses | | | | Cheque total £41.96 |
| | | 04/11/2021 | Staples | 35.96 | 29.97 | 5.99 | Stationery inv 1130700 |
| | | 08/11/2021 | HM Land Registry | 6.00 | 6.00 | 0.00 | Bowls Club documents |
| 2568 | 23/11/2021 | 31/10/2021 | Fairlight Village Hall | 60.00 | 60.00 | 0.00 | Hall Hire - October 2021 |
| 2569 | 23/11/2021 | 28/10/2021 | Tikspac UK Ltd t/a Eco Green Communities | 516.00 | 430.00 | 86.00 | Dog waste bag dispensers INV 0255 |
| 2570 | 23/11/2021 | 15/11/2021 | Paine and Son | 705.84 | 588.20 | 117.64 | Noticeboards/grit bin base inv 15/11/21 |
| 2571 | 23/11/2021 | 23/11/2021 | Rother District Council | 117.00 | 117.00 | 0.00 | Planning application fees for war memorial |
| 2572 | 23/11/2021 | 17/11/2021 | AB Fire & Security | 67.20 | 56.00 | 11.20 | CCTV inv 350880 |
| 2573 | 23/11/2021 | 19/11/2021 | PJC Consultancy Ltd | 408.00 | 340.00 | 68.00 | Tree survey W/Field inv 8905 |

Correspondence Received

SA Hart MP re Sewerage issues
LWLRMA re Sewerage issues
Responses to Public Consultation re verge cutting
RDC Discretionary Disabled Grant Approved
Closing the Gap Hedge Grant Approved

Correspondence sent

SA Hart MP re Sewerage issues
LWLRMA re Sewerage issues