

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 24th August 2021 at Fairlight Village Hall at 7.00 pm

Present: Councillors – Mr S Stewart (Chair), Mr G Smith, Miss C Sharpe, Mr D Greenup, Mr S Leadbetter, Ms L Cooke

County and District Councillors - None. Also, Parish Clerk Mrs P Collins

21131 Apologies for absence (Including resolutions to accept reason for absence by Councillors)
Councillors - Ms I Horsley, Mr D Shortman, Ms D Martin, District Cllr A Mier
Resolved to accept the reason for absence

21132 Code of Conduct and Disclosure of Interests

- (a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
None
Cllr Stewart reminded councillors of the email policy in respect of - private email should not be used, copies of all email should be sent to the Clerk for recording purposes and care should be taken when composing emails i.e., the language used, details included etc

21133 Public questions in respect of items on the agenda
None

21134 County and District Councillors reports

No reports were received from Cllrs Maynard or Bird. Cllr Mier sent a written report in advance which was read out by Cllr Stewart. Items raised were Article 4 progress to date and costs allocated by RDC for the Wakehams Farm appeal

21135 Minutes of meeting held on Tuesday 27th July 2021

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.
Resolved to approved, and will be signed by the Chairman as a correct record.

21136 Matters arising from the minutes not otherwise on the agenda
None

21137 Financial matters

- (a) To consider and approve schedule of payments and receipts for August 2021
Resolved to approve the payments for August 2021
- (b) To consider and sign the monthly bank reconciliations.
Resolved to note and sign the bank reconciliations as correct. To add Cllr Sharpe as a bank signatory.
- (c) To consider monthly budget figures (Clerk's report)
The Clerk had previously circulated the budget monitoring figures. No issues to report.

21138 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his report highlighting any issues.
- (b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)
Mr Luke did not attend the meeting so no report was received

21139 Land Management Group

- (a) To receive the monthly report
 - Cllr Smith – Wood Field and Highways
Cllr Smith reported on the volunteer's clearing sessions on Wood Field and around the Activate Hut. A skip has been arranged by the Clerk to clear vegetation etc.
Issues on Broadway re potholes has not been dealt with.
Complaints have been received from residents in respect of the weed killer used by ESCC
 - Cllr Sharpe – Fixed Assets and Village Sign
Nothing to report on fixed assets.
 - Cllr Horsley – Lower Waites Lane and other water issues
No report
- (b) To discuss/approved quotation for tree survey for Wood Field (PJC Consultancy £340)
Resolved to accept the quotation of £340. Clerk to arrange the survey.
- (c) To note expenditure, approved by Chairs/Clerk –
 - i) Atom Tree Surgery – £120 (exc vat) – to chip vegetation on Wood Field
Resolved to note this expenditure previously approved by Chair and Clerk
 - ii) JM Waste Management - £260 (exc vat) - to provide a skip for removal of vegetation etc from Wood Field
Resolved to note this expenditure previously approved by Chair and Clerk

21140 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)
Cllr Stewart reported on progress to date in respect of procuring an architect. Five architectural companies have been contacted and responses will be presented at the next Parish Council meeting.

21141 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)
No meeting of this Committee was held due to lack of business to discuss. Several policies are currently being updated by Councillors to be reviewed by this Committee.

21142 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllr Stewart)
Cllrs Stewart and Sharpe continue to maintain and update the pages

21143 War Memorial Steering Group

- (a) To receive an update on the project (Haydon Luke)
Mr Luke did not attend this meeting. Cllr Leadbetter reported that the next steps of this project are to apply for the church faculty and then planning permission. Quotations have been received but are rather expensive. Mr Luke is pursuing an alternative option with a company in France. Fund raising will commence soon.

21144 Parish Assembly Feedback

- (a) To review the Parish Assembly event
It was reported that attendee numbers were low, attendees were interested in the projects displayed and asked questions. Councillors considered it to be a successful event.

21145 Village Sign

- (a) To discuss/approve design and specification of new village sign for tender process
Designs have been prepared by a resident and were displayed at the Parish Assembly.
Comments from residents have been received. The next stage is to draw up a specification for the preferred sign. Another public consultation is to be considered.
Resolved the Land Management Group to draw up a specification.

21146 Parkhurst Cricket Club

- (a) To note/discuss the departure of the cricket club
Resolved to write to the Cricket Club thanking them as a goodwill gesture. Also, to request the removal of any their assets.

21147 Correspondence

Previously circulated – items requiring a response/action/to note

- (a) Harold Road Surgery open evening – both doctors and nurses from the surgery attend. Several residents were present.

21148 Future agenda items

- (a) Dog waste issues within Fairlight
- (b) ESCC weed killer usage

21149 Date of next meeting – Tuesday 28th September 2021 - 7.00 pm – Fairlight Village Hall

21150 Close of meeting

Meeting closed at 7.30 p.m.

Open Forum

- a) A request for new trustees for MOPP was advertised
- b) Two residents from the village raised the issue of dog waste and the amount being left on Wood Field recreation ground and roads within the village. The residents propose to set up a small group who will try to highlight this problem and educate residents. It was suggested that a meeting be held with the Land Management Group initially to discuss this issue and report back to the next Parish Council meeting.

Signed: _____
Chair

Date: _____

Payment Schedule for August 2021

PAYMENTS	Invoice Date	Date Paid	Payee	Gross	Net	VAT	Details
DIRECT DEBITS							
DD	02/08/2021	10/08/2021	EE	22.62	18.85	3.77	Mobile phone inv V01898916002
PAYPAL							
7RE24684GG811862X	02/08/2021	08/08/2021	Fasthosts	12.00	10.00	2.00	Web hosting inv 61749133
0S3104217Y395334B	03/08/2021	09/08/2021	Zoom	14.39	11.99	2.40	Zoom meetings INV100265487
8LT55477EX198814K	11/08/2021	11/08/2021	Viking Payments	41.44	34.53	6.91	Stationery inv 7377066
CHEQUES							
Cheque no							
2538	24/08/2021	24/08/2021	Pauline Collins	*****	*****	0.00	Salary - August 2021
2539			Pauline Collins Clerk's expenses				
	06/08/2021	24/08/2021	Tesco	1.65	1.65	0.00	Milk for 09/08/21
	04/08/2021	24/08/2021	Vision express	54.00	45.00	9.00	Eye test and VDU glasses
	10/08/2021	24/08/2021	Tesco	56.00	56.00	0.00	Refreshments for parish assembly
	20/08/2021	24/08/2021	Tesco	1.65	1.65	0.00	Milk 23/08/21
2540	30/07/2021	24/08/2021	Fairlight Village Hall	68.00	68.00	0.00	Hall Hire - July 2021
2541	11/08/2021	24/08/2021	AB Fire & Security	67.20	56.00	11.20	CCTV inv 349135
2542	02/08/2021	24/08/2021	Countrymans Contractors Ltd	363.43	302.86	60.57	Grass cutting inv SI-3140
2543	30/07/2021	24/08/2021	Rialtas Business Solutions Ltd	30.00	25.00	5.00	Tfr of accounts software inv 29089
2544	01/07/2021	24/08/2021	Rother Ass of Local Councils	85.00	85.00	0.00	Ralc subs and parish online inv 14/2021
2545	26/07/2021	24/08/2021	R&N Building Services Pett Ltd	1365.00	1365.00	0.00	Work on Wood Field inv 1090
2546	18/08/2021	24/08/2021	JM Waste Management	312.00	260.00	52.00	Skip Hire for Wood Field inv 034020
2547	24/08/2021	24/08/2021	The Friends of Conquest Hospital	150.00	150.00	0.00	B O'Reilly - John Lutman Award prize
2548	18/08/2021	24/08/2021	Atom Tree Surgery Limited	144.00	120.00	24.00	Chipping of tree branches - Wood Field inv 180821FPC

Correspondence Received

Cllr Mier – update on Article 4
 National Planning Policy Framework
 ESALC – request for Highways issues
 Archive and Resources Centre – update
 Parkhurst Cricket Club – cessation of use of
 Wood Field

Correspondence sent

ESALC – request for Highways issues
 ESCC – verge cutting issues
 Winner of John Lutman award