

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 22nd June 2021 at Fairlight Village Hall at 7.00 pm

Present: Councillors – Ms I Horsley (Chair), Mr S Stewart, Mr G Smith, Miss C Sharpe, Mr D Shortman, Mr D Greenup, Ms L Cooke

District Councillors – Mr A Mier and Mr R Bird. Also, Parish Clerk Mrs P Collins

21089 Apologies for absence (Including resolutions to accept reason for absence by Councillors)

Cllr D Shortman

Resolved to accept the reason for absence

21090 Code of Conduct and Disclosure of Interests

- (a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
None

21091 Public questions in respect of items on the agenda

A resident had submitted questions by email prior to this meeting in respect of Faircomm and the Parish Council's budget/expenditure. Response to be given in Open Forum.

21092 County and District Councillors reports

Cllr Mier reported on training and meetings to be attended. Also, proposed devolution of public toilets responsibility to local parishes to save costs of £400k to RDC.

Cllr Bird reported continued issues with Southern Water and areas in Fairlight.

21093 Minutes of meeting held on Tuesday 25th May 2021

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.

Resolved to approved, and will be signed by the Chairman as a correct record.

21094 Matters arising from the minutes not otherwise on the agenda

None

21095 Parish Councillor co-option

- (a) To accept and vote on the applications to be co-opted as a parish councillor
No applications had been received to date.

Resolved to continue to advertise this position

21096 Financial matters

- (a) To consider and approve schedule of payments and receipts for June 2021

Resolved to approve the payments for June 2021

- (b) To consider and sign the monthly bank reconciliations.

Resolved to note and sign the bank reconciliations as correct.

- (c) To consider monthly budget figures (Clerk's report)

The Clerk had previously circulated the budget monitoring figures. No issues to report.

21097 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his report highlighting any issues.
- (b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)
Mr Luke reported that the Centre had not opened yet. The Parish Council are awaiting a reply to their letter requesting a meeting with HBC and Groundwork.

21098 Land Management Group

- (a) To receive the monthly report
 - Cllr Smith – Wood Field and Highways
Cllr Smith reported on the two volunteer clearing sessions on Wood Field. Both Commanders Walk side and the old garage site have been cleared. A new native hedge is proposed. To be planted in the autumn.
The temporary closure of the Winchelsea Road has raised issues for buses to access Fairlight. CTS to supply a shuttle bus.
The damaged arris rails in Waites Lane still require. Cllr Smith to chase with Cllr Maynard and Glazier of ESCC.
 - Cllr Sharpe – Fixed Assets and Village Sign
Cllr Sharpe presented new potential designs for the village sign. These will be posted on the website and Facebook. The wild flower area on Wood Field is being cleared and will be seeded.
 - Cllr Horsley – Lower Waites Lane and other water issues
Cllr Horsley stated that there have been no issues.
Resolved Permission given to re-plant the hedge and to apply for a grant for the hedge and supports etc from Close the Gap Community Hedge Fund.
- (b) To discuss and approve the purchase of a community barbeque
The purchase of a community barbeque was discussed. Details of the make and model – Buffalo CY265 six burner LPG Gas Foldable – had been previously circulated. The current bbqs owned by Fairfest and Activate previously used by clubs were to be disposed of.
Resolved the Parish Council would fund 50% of the costs and the remainder to be sourced from contributions from local clubs and organisations. Storage on Wood Field to be investigated as this may incur addition expenditure.

21099 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)
Quotations had been received from architects and follow-up questions were being collated. Two architects had visited the site and two more had arranged meetings.

21100 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)
No meeting of this Committee was held due to lack of business to discuss.

21101 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllr Stewart)
Cllrs Stewart and Sharpe continue to maintain and update the pages

21102 War Memorial Steering Group

- (a) To receive an update on the project (Haydon Luke)
The Group have met with the church wardens of St Andrews and confirmed the location for the memorial. Plans are being drawn up for the planning and faculty applications. Stonemasons have been contacted and the Group are awaiting responses. Fairlight Open Gardens have named this project as a beneficiary.

21103 The Archive and Resources Centre

(a) Current position and grants paid

The ARC will not be located in Pett Village Hall. The Parish Council had given this project two grants in 2019 and 2021. Questions and concerns were raised as to the future and location of the ARC.

Standing orders were suspended for Mr Luke (member of the ARC Committee) to update the Council that negotiations were being held with St Andrews Church as a potential location and all expenditure incurred to adapt Pett Village Hall had been reimbursed.

Resolved the Clerk write to the ARC Committee for details of the future of this scheme and what the grants will be used for.

21104 Fairlight Community Website

(a) To discuss future requires/actions

Mr O'Reilly had resigned as webmaster. Thanks to be passed to Mr O'Reilly for his work. Discussions were held in respect of who should run the website, funding requirements and ownership. Cllr Sharpe put herself forward to run the website if required.

Resolved Cllr Sharpe to run the website as a resident of Fairlight. Website to remain a separate site from the Parish Council and be run independently. Parish Council to continue the annual funding support upon receipt of a grant application.

21105 Rother District Council - Public Spaces Protection Order (NO 2) RDC 2018

(a) To discuss and propose to renew this order

Resolved to renew this order. Clerk to inform RDC

21106 Correspondence

Previously circulated – items requiring a response/action/to note

(a) RDC – Draft statement of community involvement (SCI) consultation

Resolved No action required

21107 Future agenda items

(a) To review the Parish Council Action Plan

(b) To lost footpath reinstatement (Saturday Walkers correspondence)

(c) Parish Assembly – possibly mid-August requirements

21108 Date of next meeting – Tuesday 27th July 2021 - 7.00 pm – Fairlight Village Hall

21109 Close of meeting

Meeting closed at 7.55 p.m.

Open Forum

A response was given by Cllrs Stewart and Horsley to the questions raised in respect of the Faircomm build and the Parish Council's budget/expenditure. The Clerk will notify the resident of this response as the resident did not attend the meeting.

Signed: _____ Date: _____

Chair

PAYMENT SCHEDULE FOR JUNE 2021

PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
DD		EE	22.62	18.85	3.77	Mobile phone inv V 01878970614
PAYPAL						
3WH59481CY3877711	02/06/2021	Fasthosts	12.00	10.00	2.00	Web hosting INV 61210343
6YG300643G4811940	02/06/2021	Zoom	14.39	11.99	2.40	Zoom meetings INV 89457975
0FJ59434P3841203R	31/05/2021	Viking Payments	57.04	57.04	0.00	Stationery inv 536819
CHEQUES						
Cheque no						
2524	22/06/2021	Pauline Collins	****	****	****	Salary - June 2021
2525	22/06/2021	Pauline Collins exps				
		SLCC membership	178.00	178.00	0.00	SLCC inv MEM235427
		SLCC Training	18.00	15.00	3.00	SLCC inv BK202357
		Tesco	1.65	1.65	0.00	Milk for 07/06/21
		Tesco	1.65	1.65	0.00	Milk for 15/06/21
		SLCC Training	36.00	30.00	6.00	SLCC inv BK202437
		Royal Mail	76.20	76.20	0.00	Postage Stamps
		SLCC Training	36.00	30.00	6.00	SLCC inv BK202485
2526	22/06/2021	HMRC	1486.46	1486.46	0.00	Tax and NI 06/04 - 05/07
2527	22/06/2021	Countrymans Contractors Ltd	363.43	302.86	60.57	Grass cutting - inv SI-3072
		TOTAL	3995.26	3911.52	83.74	

Correspondence Received

RDC Open Space Order
 NHS Commissioners – Guestling surgery
 RDC consultation – Community involvement
 ARC – Change of location

Correspondence sent

HBC – The Bale Centre
 Faircomm – architect’s quote
 acknowledgments
 WMSG – request for quotes for memorial