

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

Tel: 07487 822729

Email: fairlightparishcouncil@gmail.com

Minutes of Parish Council Meeting held on Tuesday 27th April 2021 via Zoom

NOTE

The agenda was circulated to the Parish Councillors and posted on the Parish Council and Fairlight Village websites prior to the meeting date.

Due to the Covid-19 lockdown this meeting was held virtually via Zoom. Questions were requested from the Public prior to the meeting

Present: Councillors – Ms I Horsley (Chair), Mr S Leadbetter, Mr S Stewart, Mr G Smith, Miss C Sharpe, Mr D Shortman, Mr D Greenup, Ms L Cooke
County and District Councillors – Mr A Mier and Mr R Bird. Also, Parish Clerk Mrs P Collins

21044 Apologies for absence

None

21045 Code of Conduct and Disclosure of Interests

Cllr Greenup – Agenda Item 17a

Cllr Cooke – Agenda Item 9a

21046 Public questions in respect of items on the agenda

Three residents raised questions in respect of item 16. Standing orders will be suspended for residents to speak.

21047 County and District Councillors reports

Cllr Mier reported on climate change training and the end of remote meetings.

Cllr Bird raised the issue of the closure of Guestling GP Surgery. Cllr Bird to circulate information to residents via the FRA email scheme. Cllr Horsley to write to the East Sussex Clinical Commissioning Group

21048 Minutes of meeting held on Tuesday 23rd March 2021

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.

Cllr Bird requested his name be removed from item 21033

Resolved to approved, and will be signed by the Chairman as a correct record.

21049 Matters arising from the minutes not otherwise on the agenda

None

21050 Financial matters

(a) To consider and approve schedule of payments and receipts for April 2021

Resolved to approve the payments for April 2021

(b) To consider and sign the monthly bank reconciliations. (To be viewed and signed by Chair/Vice Chair at a later date)

Resolved to note the bank reconciliations as correct and the Chair will sign at a later date.

(c) To consider monthly budget figures (Clerk's report)

The Clerk had previously circulated the budget monitoring figures which had also been reviewed by the Finance and Administration Committee. No issues to report.

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21051 Planning Committee

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his monthly report. The Parish Council had strongly objected to the retrospective planning application for Gorsecliff, Channel Way and requested that a District Councillor call this application into the RDC Planning Committee. Both District Councillors present at the meeting declined. Cllr Mier expressed a conflict of interest and Cllr Bird disagreed that the application should be called in.
Resolved to approach another District Councillor to call in the application.
- (b) To receive an update on the progress of Country Park Visitors Centre (Mr H Luke)
Mr Luke reported on the progress of the “Bale Centre” and surrounding groundworks. Some concerns were raised in respect of the HBC/RDC boundaries and lack of consultation with residents and the Parish Council by HBC.
Resolved to write to Hasting Borough Council raising any concerns

21052 Land Management Group

- (a) To receive the monthly report (Cllrs Smith, Sharpe and Horsley)
- Cllr Smith – Wood Field and Highways
Repairs to Fairlight Road have been completed. Village walk about with the Highways Steward is still pending. The damage arris rails by the stream in Waites Lane have been reported and chased.
Standing orders were suspended for a resident to request that the traffic cones in Waites Lane be removed now the work has been carried out on the noisy drain cover.
- Cllr Sharpe – Fixed Assets and Village Sign
A resident has provided new alternative designs for the village sign. A corner of Wood Field has been proposed as a wild flower area.
- Cllr Horsley – Lower Waites Lane and other water issues
No problems in Lower Waites Lane. Response in respect of Leather Waggon is still outstanding.
- (b) To consider/approve re-advertising the Village Caretaker role
Resolved to re-advertise this role
- (c) To note/discuss the increased usage of Wood Field Recreation Ground and possible implementation of rules of use
Cllr Horsley reported on the current usage by clubs and organisations.
Resolved to proceed with drafting rules of use for Wood Field. Draft to be reviewed by the Finance and Administration Committee for a decision at the next Parish Council meeting.
- (d) To approve requests and set conditions for the use of parts of Wood Field Recreation Ground by
i) Pilates Group
ii) Rise and Shine Exercise Group
iii) Activate Youth Group – bouncy castle for party at the end of July 2021
Resolved to approve requests i) to iii) subject to sight of a risk assessment and appropriate public liability insurance. A small donation from groups to PC grants for usage.

21053 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)
Tender letters have been sent to local architects requesting costings for the next stage – plans and planning application.

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21054 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)

Items have been dealt with previously on the agenda. Earmarked reserves and the asset register are being updated for the year end audit.

- (b) To consider/approve a contribution to Rother District Council for an Article 4 survey

RDC have agreed to a survey being carried out on Fairlight Cliffs for an Article 4 application. The overall cost is approx. £13k. The F&A Committee suggest a contribution from the Parish Council of £2600 as a good will gesture to RDC towards this survey be considered

Resolved to contribute £2600 towards the survey. Clerk to contact RDC to arrange payment

21055 Parish Council Website and Facebook

- (a) To receive a monthly report (Cllrs Sharpe and Stewart)

Changes are continuing to be carried out to the website to make it more accessible. The Facebook group is being utilised and has proved to be a good addition for communicating Parish Council business. Cllr Horsley thanked Cllrs Stewart and Sharpe for their work.

21056 War Memorial Group (Haydon Luke)

Mr Luke reported on the group's progress to date. The group are awaiting a response to their advertisement for an architect to draw up plans.

21057 Reports from meetings attended

- (a) RALC meeting – Cllr Stewart

Cllr Stewart reported on the new ESALC organisation, the Black Cat traffic monitoring system and RVA re grants.

21058 Policies and Practices

- (a) To approve and adopt the Facebook Policy

Resolved to approve and adopt the Facebook Policy

21059 Public Safety and Street Lighting (Cllr Greenup)

Cllr Greenup raised this item so any concerns re public safety and the notion of street lighting in the village could be discussed. Councillors discussed this issue and concluded that there were sufficient house lights in the village and there have also been no complaints or incidents due to the lack of street lighting. Results from the village survey also highlighted that residents did not want street lighting.

Standing orders were suspended for residents to present their views/opinions. The importance of dark skies was raised. Also, the effects of street lighting – costs, does not always improve public safety etc.

Resolved the Land Management Group to investigate a dark skies policy and inform residents

21060 Correspondence

Previously circulated – items requiring a response/action/to note

- a) Letter from a resident re Japanese Knotweed

Resolved this is not a Parish Council matter. Clerk to respond to resident.

- b) Reply from a resident re play area fence removal

Resolved the fence to remain but monitored for safety reasons. The Parish Council has no responsibility to replace it.

- c) Christian Aid Week collections 10th – 16th May 2021

To note that collection envelopes will be distributed door to door.

21061 Future agenda items

AGM 25th May 2021 – Councillors to consider their current positions on groups, committees and Chair/Vice Chair positions.

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21062 Date of next meeting - Tuesday 25th May – 7.00 pm

Discussions were held in respect of venue, councillors and public attendance, requirement for a quorum of councillors, social distancing rules, etc.

Resolved to hold this meeting via Zoom.

21063 Close of meeting

Meeting closed at 8.26 pm

Open Forum

No questions

Signed: _____ Date: _____
Chair

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PAYMENT SCHEDULE APPROVED FOR APRIL 2021

PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
DD	10/04/2021	EE	22.62	18.85	3.77	Mobile phone inv V01859809570
PAYPAL						
2RR09748F0715593A	01/04/2021	Value Products Ltd	98.94	82.45	16.49	Signs for Wood Field inv 1826737
0C011492TS1146454	02/04/2021	Fasthosts Internet Ltd	12.00	10.00	2.00	Monthly fee Web Hosting inv 60650665
1AK58297L1285163N	02/04/2021	Zoom Video Communications Ltd	14.39	11.99	2.40	Monthly fee 02/0/21 - 01/05/21 inv INV78018017
0ST61526FV821100U	04/04/2021	Easygoods	2.49	2.49	0.00	Envelopes 20-06847-31729
3CU75790V41736635	06/04/2021	Viking	61.50	55.21	6.29	Stationery/stamps inv191154
CHEQUES						
Cheque no						
2502	27/04/2021	Pauline Collins	*****	*****	*****	Salary - April 2021
2503	27/04/2021	ESALC Ltd	643.83	643.83	0.00	ESALC & NALC subscription 2021/22 inv 816
2504	27/04/2021	East Sussex County Council	1802.40	1502.00	300.40	Additional grass cutting 2021/22 inv
2505	27/04/2021	Countrymans Contractors Ltd	363.43	302.86	60.57	Grass cutting inv SI-3028
2506	27/04/2021	Action in Rural Sussex	144.00	144.00	0.00	Annual Subscription
2507	27/04/2021	Cllr G Smith	36.62	30.52	6.10	Items to install bins on Wood Field
2508	27/04/2021	AB Fire & Security	67.20	56.00	11.20	CCTV maintenance April 21 inv 347007
2509	27/04/2021	Fairlight History Group	300.00	300.00	0.00	Grants and Donations 2021/22
2510	27/04/2021	Fairlight Playgroup/nursery	1000.00	1000.00	0.00	Grants and Donations 2021/22
2511	27/04/2021	Fairlight Village Hall	1000.00	1000.00	0.00	Grants and Donations 2021/22
2512	27/04/2021	MOPPS	1000.00	1000.00	0.00	Grants and Donations 2021/22
2513	27/04/2021	St Andrews Church graveyard	1000.00	1000.00	0.00	Grants and Donations 2021/22
2514	27/04/2021	Village website (J O'Reilly)	190.93	190.93	0.00	Grants and Donations 2021/22
2515	27/04/2021	Strandliners	200.00	200.00	0.00	Grants and Donations 2021/22
2516	27/04/2021	Victim Support	50.00	50.00	0.00	Grants and Donations 2021/22
2517	27/04/2021	Pett Level Rescue Boat	250.00	250.00	0.00	Grants and Donations 2021/22

CORRESPONDENCE

<u>Correspondence received</u>	<u>Correspondence sent</u>
Resident - play area fence Resident - Japanese knotweed RDC – Article 4 survey notification RDC – Leather Waggon Govt – Remote meetings St Andrews church – Christian Aid Week	Resident – play area fence Southern Water – Leather Waggon Architects – costings for plans etc Faircomm LWLMA – The Anchorage