

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

Tel: 07487 822729

Email: fairlightparishcouncil@gmail.com

Minutes of Parish Council Meeting held on Tuesday 24th November 2020 via Zoom

NOTE

The agenda was circulated to the Parish Councillors and posted on the Parish Council and Fairlight Village websites prior to the meeting date.

Due to the Covid-19 lockdown this meeting was held virtually via Zoom. Questions were requested from the Public prior to the meeting

Present: Councillors – Ms I Horsley (Chair), Mr S Leadbetter, Ms C Slack, Mr S Stewart, Mr G Smith, Miss C Sharpe, Mr D Shortman, Mr D Greenup, Ms L Cooke
County and District Councillors – Mr C Maynard, Mr A Mier and Mr R Bird. Also, Parish Clerk Mrs P Collins

20167 Apologies for absence

None

20168 Code of Conduct and Disclosure of Interests

Agenda item 20 Cllr Leadbetter is a member of the War Memorial Group

20169 Public questions in respect of items on the agenda

No questions

20170 County and District Councillors reports

Cllr Bird – Reported on the financial position of Rother District Council

Cllr Mier – Reported on new planning call-in regulations – 28 days of weekly list. He also commented on the speed limit on Battery Hill

Cllr Maynard – Commented on the speed limit on Battery Hill. He provided information on what actions would be necessary to attempt to change the speed limit and potential costs to the Parish Council.

20171 Minutes of meeting held on Tuesday 27th October 2020

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.

Resolved to approved, and will be signed by the Chairman as a correct record.

20172 Matters arising from the minutes not otherwise on the agenda

None received

20173 Parish Councillor co-option

(a) To accept and vote on the application from Ms Lyn Cooke to be co-opted as a parish councillor

Resolved Ms Cooke was voted on to the Parish Council as a co-opted councillor

20174 Financial Matters

(a) To consider and approve schedule of payments and receipts for November 2020

Resolved to approve the payments for November 2020

(b) To consider and sign the monthly bank reconciliation. (To be viewed and signed by Chair/Vice Chair at a later date)

Resolved to note the bank reconciliation as correct and the Chair will sign at a later date.

(c) To consider monthly budget figures (Clerk's report)

Expenditure has remained low due to the current Covid 19 situation. Budget figures were noted.

(d) To consider and approve payments for December 2020 (no meeting). (Payment cheques to be signed in December and reported to January meeting)

Resolved to approve the payments for December 2020

- (e) To agree the launch of the Parish Council grants scheme for 2021/22 (Jan 2021)
Resolved to launch the grants scheme. A new application form to be sent out. A panel to be appointed in 2021

20175 Budget and Precept 2020/21

- (a) To discuss budget and precept request for 2020/21 (Clerk)
The Clerk had circulated a proposed budget for 2021/22. Councillors were asked to consider the proposed budget and notify the Clerk of any additions.
Resolved to propose the precept for 2021/22 from Rother District Council remains at £63,000. The final decision to be made at the January meeting.

20176 Fairlight Christmas Light Competition

- (a) To launch the competition, nominate judges and approve prize monies
Resolved judges to be Cllrs Slack and Sharpe. Prizes of £50 and £25 to a nominated charity approved

20177 John Lutman Award

- (a) To announce the winner of the John Lutman Award 2020 (Cllr Stewart)
Resolved this year's winners of this award to be Grahame and Leonie Gambrell of Fairlight Post Office

20178 Planning

- (a) To receive the monthly report (Cllr Leadbetter)
Cllr Leadbetter presented his monthly report.
(b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)
Mr Luke was not present so no report presented

20179 Land Management

- (a) To receive the monthly report (Cllrs Slack, Smith, Sharpe and Horsley)
Councillors reports were received
(b) To consider and approve the options from ESCC in respect of urban grass cutting (verges)
Resolved to opt for six cuts from ESCC at a cost to the Parish Council of £1502
(c) To consider and approve the continuation of the Countrymans rural grass cutting contract for 2021/22 and 2022/23 (Wood Field, twitters etc)
Resolved to continue the contract with Countrymans for 2021/22 and 2022/23
(d) To approve the cutting of Channel Way verge and fee (up to £350) – as per Natural England requirements
Resolved to approve the cutting and fee up to £350
(e) To consider and approve the CCTV quotation - for the replacement of the current ANPR camera and addition of two new pavement cameras (£1085 ex vat)
Resolved to approve the CCTV quotation. Clerk to arrange fitting, signage etc
(f) To consider and approve the quotations for two replacement noticeboards – Channel Way and Waites Lane (£1140 ex vat for Channel Way and £1390 ex vat for Waites Lane. Fitting costs extra – quotes to be obtained)
Resolved to approve the replacement of both noticeboards. Clerk to arrange purchase and quotes for installation.

20180 Highways

- (a) To receive the monthly report (Cllr Smith)
Cllr Smith presented his monthly report

20181 Proposed reduction in speed limit on Battery Hill/Fairlight Road

- (a) To discuss the proposed reduction in the speed limit from 40 to 30 mph (Issue raised by Cllr Mier and residents)
Correspondence had been received from two residents and the issue raised by Cllr Mier. Cllr Horsley thanked Cllrs Maynard and Mier for providing information and their input on this subject. Discussions were held on the feasibility of reducing the speed limit and potential costs to the Parish Council.
Resolved the Parish Council will not take action towards reducing the speed limit on Battery Hill.

20182 Community Hub (Faircomm.) Steering Group

- (a) To receive the monthly report (Cllr Stewart)
Cllr Stewart reported on the progress of the project to date

20183 Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)
Cllr Horsley reported on this Committee

20184 New Parish Council Website

- (a) To receive a monthly report (Cllr Slack)
Cllrs Slack and Stewart continue to upload documents and progress with development of the website
- (b) To review the new emails accounts (current usage, problem areas etc)
Resolved to return Councillors to old Gmail account and to review access to new accounts once face-to-face contact is possible. Reminder – passwords should be changed at least every three months.

20185 Proposed village sign

- (a) To receive an update (Cllr Horsley)
Cllrs Horsley and Sharpe have met with representatives from the Fairlight Residents Association (FRA) to discuss the proposed sign. The FRA will take forward the issue of replacing the sign and will continue to keep the Parish Council up to date.

20186 War Memorial Group

- (a) To request a pledge from the Parish Council to pay the planning application fee when required for the proposed St Andrews Church war memorial (Haydon Luke)
Resolved to pay the planning application fee when required

20187 Policy and Practices

- (a) To adopt the following policies (reviewed by F&A Committee)
Resolved to adopt policies and practices - Grants awarding, Adverse weather, Risk Assessment, Child Protection and Emails and email etiquette. Website policy to be referred to the F&A Committee for initial review.

20188 Correspondence

Previously circulated. No further action

20189 Future agenda items

Drainage on Channel Way (Work proposed by the Fairlight Preservation Trust)

20190 Close of meeting

Meeting closed at 8.20 pm

20191 Date of next meeting – Tuesday 26th January 2021 – 7.00 pm (to be reviewed)

Open Forum

No questions

Signed _____
(Chair)

Dated _____

Please note this document is in draft format until signed and approved at the next meeting

