

FAIRLIGHT PARISH COUNCIL

Website: www.fairlight.org.uk

Clerk: Mrs Pauline Collins

Tel: 07487 822729

Email: fairlightparishcouncil@gmail.com

Minutes of Full Council Meeting held on Tuesday 26th May 2020 via Zoom

NOTE

The agenda was circulated to the Parish Councillors and posted on the Fairlight Village Website prior to the meeting date.

Due to the Covid-19 lockdown this meeting was held virtually via Zoom. Questions were requested from the Public prior to the meeting

Present: Councillors – Ms I Horsley (Chair), Mr S Leadbetter, Ms C Slack, Mr S Stewart, Mr G Smith, Mr D Greenup, Mr D Richards

District Councillors – Mr A Mier and Mr R Bird, County Councillor C Maynard. Also, Parish Clerk Mrs P Collins

20068 Apologies for absence

Cllr D Shortman

20069 Code of Conduct and Disclosure of Interests

None

20070 Public questions in respect of items on the agenda

None

20071 County and District Councillors reports

Cllr Mier and Cllr Bird reported items from RDC

- formation of a town council for Bexhill – a positive response to this consultation and many were in favour of this action. Councillors can be elected next year
- planning meetings are being held via Microsoft Teams
- planning pink notices are now being sited again
- Hastings Borough Council have cancelled the proposed solar panels on the Country Park
- ESCC are consulting on cycling and walking infrastructure – end date 8th June 2020
- Brown bins are being emptied and recycling centres are now open No local fly-tipping has occurred recently

Cllr Maynard

- thanked the Clerk for all the work to date during the Covid-19 lockdown.
- Covid-19 updates being sent from ESCC and RDC
- update on Battery Hill footpath application should be sent soon
- suggested a village walkabout with Cllr Smith and the Highway steward when possible.

20072 Minutes of meeting held on Tuesday 28th April 2020

The minutes having been distributed prior to the meeting and made available to the Public at the meeting, were approved, and will be signed by the Chairman as a correct record.

20073 Matters arising from the minutes not otherwise on the agenda

None

20074 Financial matters

(a) To retrospectively approve additional hours for the Clerk (Chair)

Resolved to approve and pay the additional hours.

(b) To consider and approve schedule of payments and receipts for May 2020

Resolved to approve the schedule of payments and receipts for May 2020 Cheques will be signed by the Clerk and Cllr Horsley at a later date.

(c) To consider and sign the monthly bank reconciliation. (Chair to sign at a later date)

The Clerk reported on the bank reconciliation and will be signed at a later date.

(d) To consider monthly budget figures (Clerk's report)

The Clerk reported on the current position of the budget.

(e) To consider and approve Zurich insurance cover for 2020/21 (Clerk)

The insurance cover was discussed. The amount the CCTV equipment is insured for was queried. (£5000). This amount had been reduced from £17,796.97 by the Clerk after discussions with Councillors. It was felt that due to the age of the CCTV, a quote should be sought from the current contractor to ascertain the replacement value with a view to updating the equipment and obtaining a better idea of value.

Resolved to approve the insurance cover and contact AB Fire and Security for quotation for new CCTV equipment and current valuation.

20075 Planning

(a) To receive the monthly report (Cllr Leadbetter)

Cllr Leadbetter presented his monthly report highlighting any issues.

The application of 150 homes off Pett Level Road has been withdrawn but the application for 48 still remains.

20076 Land Management

(a) To receive the monthly report (Cllrs Richards and Slack)

Cllr Slack has cut back a bamboo in the corner of Wood Field at the request of a resident. The grant application to the Heritage Lottery Community Fund for a replacement noticeboard for Channel Way has been rejected due to Lottery funds now supporting the NHS charities. This application can be resubmitted after the Covid-19 situation ceases. The Wood Field Play Area is still closed. Chains and padlocks have been put on both gates. The play area will re-open once the Government restrictions have been lifted.

Cllr Richards has received a complaint about the dog/litter bin at the junction of LWL and Broadway. The complaint referred to the bin's usage and possible removal. Depositors of dog waste bags and rubbish are missing the bin and rubbish etc is falling into the resident's gardens. This was felt to be a short-term issue as there are additional visitors to the village and this may cease after the lockdown.

Resolved The dog waste bin will remain and the situation will be monitored.

20077 Highways

(a) To receive the monthly report (Cllr Smith)

Cllr Smith agreed a village walkabout with the ESCC Highways Steward and Cllr Maynard once restrictions are lifted. He has continued to report potholes etc to ESCC. The resurfacing of Rosemary Lane and Battery Hill is scheduled but the timings may change due to the Covid-19 situation.

Cllr Bird and Cllr Maynard reported that the proposed footpath on Battery Hill cannot proceed due to the area being in a de-regularised zone. The 40mph speed limit would have to be moved as chippings from the footpath could fall onto the road and cause problems. The relocating of the 40mph speed limit is possible with the agreement of ESCC. The land on which the footpath is to be located is own by ESCC Highways and their permission has been sought. District and County Councillors will continue to peruse the situation and report back.

20078 Lower Waites Lane incident report and other water issues

(a) To receive a monthly report of LWL incidents and other water issues (Cllr Horsley)

There has been no rain recently to cause water issues. However, there has been a mains water leak on Broadway where old pipes have needed to be replaced. This may be an issue with other pipes in the village in the future.

20079 Community Hub (Faircomm.) Steering Group

(a) To receive the monthly report (Cllr Horsley)

A grant application is being prepared for RDC to apply for match funding to enable planning permission to be applied for and surveys commissioned.

20080 Helping Hands Scheme

(a) To receive the monthly report (Cllr Horsley)

Cllrs Horsley and Slack have held further discussions with Robertsbridge Helping Hands. A grant request has been sent to the Sussex Police Fund. It is proposed that with the volunteer's and resident's permission, activities could be transferred from the current Covid-19 scheme to the new Helping Hands Scheme in the future.

20081 Covid-19 Updates

(a) To consider the continued furloughing of staff - V King and T Robertson

Resolved that Ms T Robertson could return to work but take all necessary precaution in respect of the Health and Safety and Covid-19. Mrs V King should remain on furlough until shielding restrictions have been lifted. This situation will be reviewed during the next two months.

(b) To agree scheme of delegation to Clerk during Covid-19 lockdown (Clerk)

A suggested scheme of delegation to the Clerk was circulated to councillors prior to the meeting. Resolved to agree the scheme of delegation to the Clerk. This scheme would be reviewed in July 2020.

20082 Fire and Rescue Service Consultation – Planning for a Safer Future

(a) To respond to the consultation

Councillors raised concerns in respect of the proposed reduced staffing levels at night, increased response times, the availability of the appropriate vehicles for the narrow roads/lanes in surrounding villages, and the two fatalities during the past year. (A road traffic accident and a house fire). A similar consultation had been carried out by ESCC in 2014.

Resolved a letter stressing the Council's concerns be sent by the Clerk.

20083 To note the Council's views on the removal of telephone boxes - By public lavatory at Pett Level and Dogs Hill, Winchelsea Beach

Councillors emphasised the poor mobile phone signal in the area, the coastal location risks and the need to contact emergency services and the coastguards.

Resolved a letter highlighting the Council's points be sent by the Clerk.

20084 Correspondence

All correspondence had been circulated to the Councillors prior to the meeting and was available to the Public at the meeting.

20085 Close of meeting

Meeting closed at 8.05 pm

20086 Date of next meeting – Tuesday 23rd June 2020 - 7.00 pm at Fairlight Village Hall (to be reviewed)

Open forum

Five members of the public joined the meeting but there were no questions

Signed _____
(Chair)

Dated _____

PAYMENT AND RECEIPTS SCHEDULE FOR MAY 2020

| PAYMENTS | Date | Payee | Gross | Net | VAT | Details |
|----------------------|------------|--------------------|----------------|----------------|--------------|--|
| DIRECT DEBITS | | | | | | |
| DD | 10/05/2020 | EE | 22.36 | 18.63 | 3.73 | Mobile phone inv V01749657831 |
| CHEQUES | | | | | | |
| Cheque no | | | | | | |
| 2404 | 26/05/2020 | Pauline Collins | 1472.86 | 1472.86 | 0.00 | Salary - May 2020 |
| 2405 | 26/05/2020 | Pauline Collins | 30.20 | | | Expenses - May 2020 |
| | | | | 25.17 | 5.03 | Chain and Padlocks for Wood Field playground - R Winchester & Son 0945 |
| 2406 | 26/05/2020 | Val King | 113.36 | 113.36 | 0.00 | Salary - May2020 |
| 2407 | 26/05/2020 | Tanya Robertson | 30.00 | 30.00 | 0.00 | Bus Shelters - 2020/05 |
| 2408 | 26/05/2020 | AB Fire & Security | 64.80 | 54.00 | 10.80 | CCTV maintenance Apr 2020 inv 340846 |
| 2409 | 26/05/2020 | Zurich Insurance | 975.67 | 975.67 | 0.00 | Annual insurance 2020/21 inv no 44349974 |
| 2409 | 26/05/2020 | Zurich Insurance | -283.34 | -283.34 | 0.00 | Annual insurance 2020/21 Credit note no 44580458 |
| 2410 | 26/05/2020 | AB Fire & Security | 64.80 | 54.00 | 10.80 | CCTV maintenance May 2020 inv 340872 |
| | | TOTAL | 2490.71 | 2460.35 | 30.36 | |

CORRESPONDENCE

| Correspondence received | Correspondence sent |
|---|---|
| <p>Thank you letters for grants and donations from: Activate Youth Club, Fairlight Gardening Club, MOPP, Victim Support, Fairlight History Group Fairlight Nursery, Fairlight Village Hall, Pett Level Independent Rescue Boat Ass, Royal British Legion Pett Branch</p> <p>Ministry of Housing – Accounts and Audit Regs ES Fire & Rescue Service Consultation FBU Rep – ESFRS consultation National Lottery Fund – Application response RDC Planning update Covid-19 RDC Planning Service Update Proposed removal of telephone boxes Sussex Community Foundation – Funding outcome</p> | <p>Grant and donation letters to: Rye Harbour Nature Reserve, Activate Youth Club, Fairlight Gardening Club, MOPP, Victim Support Fairlight History Group, Fairlight Nursery Fairlight Village Hall, Pett Level Independent Rescue Boat Ass Royal British Legion Pett Branch Mr B O'Reilly, St Andrews Church, Association of Carers</p> <p>Natwest – Cancelled cheques RDC Consultation on Draft Environment Strategy</p> |