

FAIRLIGHT PARISH COUNCIL

Website: www.fairlight.org.uk

Clerk: Mrs Pauline Collins

Tel: 07487 822729

Email: fairlightparishcouncil@gmail.com

Minutes of Full Council Meeting held on Tuesday 27th August 2019 at Fairlight Village Hall at 7.00 pm

Present: Councillors – Mr R Foster, Ms I Horsley, Mr S Leadbetter, Mr D Richards, Mr D Shortman (Chair) Ms C Slack, Mr S Stewart. Also, Parish Clerk Mrs P Collins, Cllr A Mier, Cllr R Bird District Councillors

19155 Apologies for absence

Apologies received from Cllr D Greenup

19156 Code of Conduct and Disclosure of Interests

Cllr S Stewart – item 12 – member of Marsham Amateur Radio Society

19157 Public questions in respect of items on the agenda

None.

19158 County and District Councillors reports

Cllr Bird informed the Council that the Mountain land on which the village beacon stands has been placed on a long-term lease from Rother District Council to a third party. The owner of the land used by Stonelynk Organics. He also declared a pecuniary interest in the Wakehams Farm planning application and will not be allowed to discuss this in the future.

Cllr Mier indicated that the planning application for Wakehams Farm maybe presented to the next RDC Planning Committee meeting on 12th September 2019. The Parish Council's planning consultant would be unable but Cllr Leadbetter could attend if necessary. He also suggested that a recording could be made of the RDC planning meeting for further reference.

19159 Minutes of meeting held on Tuesday 23rd July 2019

The minutes having been distributed prior to the meeting and made available to the Public at the meeting, were approved, and signed by the Chairman as a correct record.

19160 Matters arising from the minutes not otherwise on the agenda

None.

19161 Financial matters

(a) To retrospectively approve additional hours for the Clerk for training and additional meetings.

Resolved to approve and pay the additional hours.

(b) To consider and approve the attached schedule of payments and receipts for August 2019.

Resolved to approve the schedule of payments and receipts for August 2019.

(c) To consider monthly budget and sign the monthly bank reconciliation.

The Clerk reported on the budget and the bank reconciliation was signed.

19162 Planning

(a) To receive the monthly report from Cllr Leadbetter (attached).

Cllr Leadbetter presented his report highlighting any issues. Concerns were raised in respect of the Changing Winds application and the need for an engineer's report.

(b) To receive an update on the progress of Country Park Visitors Centre (Haydon Luke)

Cllr Leadbetter read out an email from Haydon Luke in respect of the progress of the visitors centre. Work is continuing and the roof should be started in September. An application has been submitted for the increased size of the swale for surface drainage water.

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19163 Land Management

(a) To receive the monthly report (Cllrs Richards and Slack)

Cllr Slack reported that the play area bark has been refilled, risk assessments have been received from the Bowls and Tennis Club for review, dog fouling signs have been received and the dog stile on Rosemary Lane is broken and been reported.

Cllr Richards reported prohibited cycling in Knowle Wood and requested no cycling signs be purchased.

The twitten leading to 22 Waites Lane has been reported as overgrown and needing attention.

Cllr Richards requested that a formal management plan be developed for Knowle Wood and would contact Simon Young of the National Trust and the Woodland Trust for their expertise. Cllr Slack would investigate the availability of any grants.

The stile on Stonelynk was reported to be too high and the owner has now lowered it.

The owner of Stonelynk has located a dog waste bin near the gate of Stonelynk Organics and has requested that this be added to the Parish Council's emptying contract with RDC at his expense. Cllr Richards proposed that the Parish Council cover the cost of this (£148.20 per annum) as the Stonelynk owner had provided the bin.

Resolved to purchase no cycling signs and to add the additional dog waste bin to the RDC contract at a cost to the Parish Council

(b) To consider and approve charge for accident damage to Wood Field fence

Estimates had been received from G Smith Services, W Lane Building and Scaffolding and Tim Jordon ranging from £190 to £460.

Resolved to charge £190 for the damage to the fence

(c) To consider and approve quotations for Wood Field Fence

Estimates were received from Paine & Son, Tim Jordon and Steve Rose ranging from £1422.40 to £1570

Resolved to accept the estimate from Paine & Son

19164 Lower Waites Lane incident report and other water issues

(a) To receive a monthly report of LWL incidents and other water issues (Cllr Horsley)

Cllr Horsley reported on leaks in Sea Road and The Avenue. She is continuing discussions with Southern Water.

The survey from Simon Young on Fairlight stream was discussed and concerns raised on the additional waste and water which could be produced by the Wakehams Farm development.

19165 Community Hub (Faircomm.) Steering Group

(a) To receive an update from the last meeting – 8th August 2019 (Cllr Horsley)

Cllr Horsley reported that progress was slow but types of construction was being considered – steel frame, modular etc.

19166 Emergency Plan

(a) To receive an update and discuss the proposal of radios usage/purchase (Cllr Stewart)

Cllr Stewart produced a report and costs. It was suggested that Pett Parish Council could be approached for a contribution in return for usage of a potential system.

Resolved to defer any decisions.

19167 Highways Issues

(a) To consider whether to make representation to ESCC re the condition of highways in Fairlight

Standing orders were suspended for a resident to speak on this matter

The resident had written to ESCC Highways and Ms Amber Rudd and received responses.

Standing orders were resumed

Condition of the highways were discussed. Also issues with overgrown hedges and trees

Resolved to write ESCC Highways re the condition of Battery Hill and encourage residents to report problems and concerns to ESCC.

19168 Health and well-being hub

(a) To receive an update on proposed health and well-being hub provision (Cllr Horsley)

Cllr Horsley has arranged a meeting with Ninfield who run a similar scheme.

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19169 Five-year plan for Parish Council inc communications, action plan for future etc

(a) To receive an update on five-year plan (Cllr Stewart)

The Village Survey had been circulated to Councillors in advance. The format and questions were discussed. Volunteers were being sought to deliver the survey. Two open afternoons had been booked for Saturday 14th and 28th September between 2 and 5 pm in the Village Hall. The closing date for returns was Monday 30th September. Cllr Stewart had prepared a spreadsheet to collate the returns and would share inputting the results with Cllr Richards and Foster.

Resolved to agree the format and questions for the survey

(b) To consider and approve a village survey (approx. initial costs £850)

Resolved to approve the expenditure of £850 on village survey

19170 Archive and Resources Centre - Fairlight, Pett & Three Oaks

(a) To consider a grant for £200 to assist with first year running costs

Resolved to award £200 to ARC

19171 Parish Councillor Casual Vacancy

(a) To consider applicants for position

Cllr Richards informed the Council of an interested resident and application details will be sent to them by the Clerk

(b) To decide options if vacancy unfilled

Resolved to continue to advertise position

19172 Correspondence (see attached list)

All correspondence has been circulated to the Councillors prior to the meeting and was available to the Public at the meeting

19173 Information - None

19174 Future agenda items

- a) Land Management and verges

19175 Close of meeting

19176 Date of next meeting – Tuesday 24th September 2019 - 7.00 pm at Fairlight Village Hall

Open Forum

Discussions were held in respect parking in the village, condition of the highways, Chanel Way sign repairs and trustees for private road and Lower Waites Lane drainage.

Signed _____ Date _____
(Chair)

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PAYMENT SCHEULDE FOR AUGUST 2019

PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
DD	10/08/2019	EE	21.88	18.23	3.65	Mobile phone inv V01654316927
CHEQUES						
Cheque no						
2268	27/08/2019	Pauline Collins	xxxxx	xxxxx	xxxxx	Salary - August 2019
2269	27/08/2019	Pauline Collins	xxxxx	xxxxx	xxxxx	Mileage - August 2019
2270	27/08/2019	Pauline Collins	xxxxx	xxxxx	xxxxx	Expenses - August 2019
			xxxxx	xxxxx	xxxxx	Rye shoe repair - keys
			xxxxx	xxxxx	xxxxx	Postage
			xxxxx	xxxxx	xxxxx	Stamco - play bark inv 0008/08145668
			xxxxx	xxxxx	xxxxx	Hastings locksmiths - Padlocks
2271	27/08/2019	Val King	xxxxx	xxxxx	xxxxx	Salary - August 2019
2272	27/08/2019	Tony King	xxxxx	xxxxx	xxxxx	Salary - August 2019
2273	27/08/2019	Tanya Robertson	30.00	30.00	0.00	Bus Shelters August 2019
2274	27/08/2019	Fairlight Village Hall	43.00	43.00	0.00	Hall hire July 2019
2275	27/08/2019	Tim Jordon Grounds Maintenance Ltd	240.00	200.00	40.00	Grass cutting July 2019 inv 4711
2276	27/08/2019	AB Fire & Security	63.45	52.88	10.57	CCTV July 2019 inv 335387
2277	27/08/2019	Eurooffice Ltd	79.93	66.61	13.32	Stationery inv INV0003684273
2278	27/08/2019	SSALC Ltd	84.00	70.00	14.00	Cllr training inv 13164
2279	27/08/2019	GS Services	35.00	35.00	0.00	Gate Wood Field inv 23/07/19
2280	27/08/2019	AB Fire & Security	63.45	52.88	10.57	CCTV August 2019 inv 335945
2281	27/08/2019	FGS Pilcher Ltd	2808.00	2340.00	468.00	Wood Field Drainage inv 0042
2282	27/08/2019	Rother Association of Local Councils	80.00	80.00	0.00	RALC subs and online mapping m/ship inv 14/2019
		TOTAL	5452.10	4833.61	618.49	

CORRESPONDENCE RECEIVED

Fairlight Sewerage Works and future developments
RDC- Reviewing Polling Districts and Polling Places 2019
Resident – Condition of highways

CORRESPONDENCE SENT

Hastings BC – Solar Arrays on Hastings Country Park
Fairlight Resident Association – Email entry
Resident – Damage to Wood Field Fence
Resident – Condition of wall nr Play Area

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Planning Report for Fairlight Parish Council Meeting Tuesday 27th August 2019

1) Planning Applications

Planning reports week 29 and 30

Nothing for Fairlight

Planning report week 31

RR/2019/1699/P Changing Winds, Sea Road, Fairlight TN35 4DR

Demolition of existing building to build a new 3 bed dwelling and detached garage.

Parish Council comments:

- 1) The site investigation report contains apparent discrepancies. The conclusion in s.22.2 of the site investigation report suggests that work “would not have a significant effect on the stability of the cliff “subject to a list of mitigating measures being complied with.
- 2) However, ss. 11 and 12 of the report indicate that boreholes demonstrate the presence of some very weak ground. This raises concerns about the potential impact of the development on the cliff.
- 3) Due to the extremely sensitive nature of the cliff, and the importance of getting this decision right, the site investigation report and structural calculations need to be reviewed by an independent body such as East Kent Engineering Partnership in order to clarify the potential impact on the cliff.
- 4) The site is approached by very narrow lanes which are not suitable for heavy vehicles. If consent is given it should be subject to management plans, enforceable as planning conditions, covering how material from demolition will be removed, how construction materials will be stored offsite and brought in and how plant and contractors vehicles will be stored and brought in when needed.
- 5) Adequate insurance cover against damage caused to nearby properties by any aspect of demolition or construction should be required to be demonstrated.
- 6) Surface water must be drained into the main drainage system as soakaways in this area are unacceptable.
- 7) Any comments made by neighbours and the Fairlight Preservation Trust must be taken into account.

Planning report week 32

RR/2019/1783/P 75 Battery Hill, Linton Cottage, Fairlight TN35 4AL

Proposed two first floor extensions to the front elevation. Proposed first floor extension to the rear elevation. Two high level windows to the side elevation at ground floor level and two new windows to the side elevation at first floor level. Cedar weatherboarding to first floor and re-roofing of the property.

Parish Council comments:

- 1) The Parish Council has no objection to this proposal.
- 2) Any comments made by neighbours should be taken into account.

Planning report week 33

RR/2019/1843/P 16 Lower Waites Lane, Corner Bungalow, Fairlight TN35 4DB

Proposed side extension.

Parish Council comments: Not yet considered by Parish Council.

2) Planning Decisions

RR/2018/3152/P Peace Haven, Warren Road, Fairlight TN35 4AN

Proposed two storey rear/side extension linking existing house to garage and single storey extension to garage.

Decision: Approved

RR/2019/1488/P 35 Lower Waites Lane, Sprites Brook, Fairlight TN35 4DB

Proposed removal of garage and erection of single storey side/rear extension.

Decision: Approved