

FAIRLIGHT PARISH COUNCIL

Website: www.fairlight.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 30th April 2019 at Fairlight Village Hall at 7.00 pm

Present: Councillors - Mrs J Annetts, Mrs C Gallagher, Mr D Greenup, Ms I Horsley, Mr T King, Mr S Leadbetter, Mr A Mier, Mr D Shortman (Chair) Also, Parish Clerk Mrs P Collins, Cllr R Bird, Cllr Saint

19065 Apologies for absence

There were no apologies for absence

19066 Code of Conduct and Disclosure of Interests

None

19067 Public questions in respect of items on the agenda

Questions were asked about item 9(a) in respect of Wakehams Farm planning application

Cllr Leadbetter stated that it was not anticipated that the application be raised at RDC Planning Meeting in May but he would continue to check and inform the public when the application is to be discussed by RDC

19068 County and District Councillors reports

Due to the District Council elections on 2nd May District Councillors were in purdah and unable to make any reports

19069 Minutes of meeting held on Tuesday 26th March 2019

The minutes having been distributed prior to the meeting and made available to the public at the meeting, were approved, and signed by the Chairman as a correct record.

19070 Matters arising from the minutes not otherwise on the agenda

None

19071 Financial matters

a) To retrospectively approve additional hours for the Clerk for year end and training.

Resolved to pay additional hours.

b) To consider and approve the attached schedule of payments and receipts for April 2019.

Resolved to approve the schedule of payments and receipts for April 2019

c) To consider monthly budget and sign the monthly bank reconciliation.

The Clerk reported on the budget up to the end of April and the bank reconciliation for March was signed.

d) To approve subscription for Parish on-line mapping (£40)

Resolved to approve the subscription

e) To approve and sign new Financial Risk Assessment (previously circulated)

Resolved to adopt the new Financial Risk Assessment and signed by Chair

19072 Planning

a) To receive the monthly report from Cllr Leadbetter (attached)

Cllr Leadbetter presented his report highlighting any issues. He also gave updates on outstanding planning applications – The Cove Public House, The Market Garden site and Wakehams Farm.

b) To receive an update on the progress of Country Park Visitors Centre (Hayden Luke)

Hayden reported that the contract to build the Visitors Centre is due to be signed and work commence in May 2019. A number of shipping containers have been given six-month licences to locate on the main Country Park car park on behalf of the Heart of Hastings group and the contractors. A query was raised to who owned the part of the Park where the containers were located - either Rother DC or Hastings BC.

Caravans had pitched up over the bank holiday weekend and have now left leaving various items of litter and waste. This will be cleared by Hastings BC or Rother DC.

A gorse fire has occurred on the Park burning for 24 hours – the damage is not noticeable.

19073 Land Management

a) To receive the monthly report (Cllr King)

The rubber tiles in the Wood Field play area have been lifted and re-laid. Dog fouling signs need replacing on Wood Field. The Clerk will check for numbers and order.

- 19074 Lower Waites Lane incident report and other water issues**
a) To receive a monthly report of LWL incidents and other water issues (Cllr Horsley)
 Issues were reported in Cliff Way and the Avenue. Cllr Horsley has contacted Southern Water. SW have stated that the water in The Avenue is spring/surface water. Cllr Horsley to purchase chlorine and pH testing kits. Lower Waites Lane is at present free from smells. The situation will continue to be monitored.
- 19075 New community clubhouse – Wood Field**
a) To receive an update (Cllr Horsley)
 It was agreed that the Parish Council take the lead on the new clubhouse and form a steering group. Terms of reference have been drawn up for the steering group and circulated to the Parish Council. A group of seven was agreed; to be made up of two Parish Councillors, George Hensher, the Parish Clerk and three members from current user groups. The current committee will be dissolved at the next meeting of Faircomm on 23rd May 2019. The Fairlight Open Gardens event this year will be donating any proceeds to the Faircomm project. This money will be ring-fenced within the Parish Council accounts.
- 19076 CCTV**
a) Maintenance contract review – to discuss and approve options
Resolved to defer any decision until July/August at least but prior to the end of the current contract in February 2020.
- 19077 Speedwatch (Report circulated)**
a) Report on Speedwatch and request for new equipment (Bill O'Reilly/Liz Green)
 An update was received on the current progress of Speedwatch in Fairlight, Pett, Guestling and Three Oaks. A request was submitted for a new radar gun costing £428.52 inc vat. It was suggested that the new gun remain with Fairlight and Pett and Guestling/Three Oaks used the current gun. Also, it was noted that contributions should be sought from the other Parish Councils towards the purchase.
Resolved to purchase a new radar gun and request contributions from other Parish Councils
- 19078 Parking in Fairlight (see Police and ESCC responses)**
a) To discuss parking issues
 Responses were received from East Sussex Police and East Sussex County Council. Residents to be made aware of parking issues and report problems when they occur. East Sussex Police will maintain a regular drive around the village to also highlight any areas of concern.
- 19079 Social media**
a) To discuss social media usage within/about Fairlight Village
 Recent postings on the local Facebook site has raised concerns and it has been suggested that the Administrator be contacted to meet with Cllr Shortman and Cllr Horsley to discuss possible boundaries and how the site reflects on the village.
Resolved the Clerk contact the Administrator for a meeting.
- 19080 Feedback from events/meetings/training**
a) Rother Association of Local Councils mtg – 10th April 2019 (Cllr Horsley)
 Cllr Horsley feedback on issues of wild flower verges/meadows and RITA, a rural domestic abuse initiative.
- 19081 Annual Parish Assembly – update**
a) Progress to date
 The Clerk reported the Police, Fire and other charities have confirmed attendance.
- 19082 Correspondence (see attached list)**
 All correspondence has been circulated to the Councillors prior to the meeting and was available to the public at the meeting.
- 19083 Information**
a) Christian Aid Week – 12th to 18th May – House to house collections
b) Councillors induction meeting – Tuesday 7th May at 7pm
- 19084 Future agenda items - None**
- 19085 Close of meeting -Meeting closed at 7.45 pm and the Chair thanked all retiring Parish Councillors for their work and commitment over the years.**
- 19086 Date of next meeting – Tuesday 14th May 2019 - 7.00 pm at Fairlight Village Hall**
- 19087 Open forum - A resident commented on social media. It being good, bad and useful. Also, the Parish Council could add comments if they wished.**

Signed _____ (Chair) Date _____

PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
Direct debit	10/04/2019	EE	21.88	18.23	3.65	April mobile rental inv no V01611020876
CHEQUES						
Cheque no						
2189	30/04/2019	Spoilt cheque	0.00	0.00	0.00	Spoilt cheque
2190	30/04/2019	Pauline Collins				Salary April 2019
2191	30/04/2019	Pauline Collins				April 2019 mileage
2192	30/04/2019	Pauline Collins				April 2019 expenses
						Refreshments for meeting
						Car parking
						Councillors retirements
						Cloud storage subscription 2019/20
2193	30/04/2019	Val King				Salary April 2019
2194	30/04/2019	Tanya Robertson	30.00	30.00	0.00	Bus shelters April 2019 2019/04
2195	30/04/2019	ESALC Limited	596.21	488.63	107.58	ESALC & NALC subscriptions 2019/20 inv 621
2196	30/04/2019	Autela Group Limited	47.00	47.00	0.00	Payroll services Jan - Mar 2019 inv no 14488
2197	30/04/2019	Tim Jordon Grounds Main Ltd	120.00	100.00	20.00	Grass cutting - March 2019 inv no 4631
2198	30/04/2019	SSALC Ltd	108.00	90.00	18.00	Clerks Networking Day inv no 12870
2199	30/04/2019	Rother District Council	1858.00	1548.33	309.67	Compressor 01/09/18 - 28/02/19 inv 85231975
2200	30/04/2019	Rother District Council	1185.60	988.00	197.60	Dog bin empty 01/04/19 - 31/03/20 inv 85232502
2201	30/04/2019	Activate Fairlight Youth Centre	500.00	500.00	0.00	Grant application 2019/20
2202	30/04/2019	Fairlight History Group	250.00	250.00	0.00	Grant application 2019/20
2203	30/04/2019	Fairlight Playgroup and Nursery	1000.00	1000.00	0.00	Grant application 2019/20
2204	30/04/2019	Fairlight Open Gardens	250.00	250.00	0.00	Grant application 2019/20
2205	30/04/2019	Fairlight Village Hall	1000.00	1000.00	0.00	Grant application 2019/20
2206	30/04/2019	Knowle Wood Volunteer Group	500.00	500.00	0.00	Grant application 2019/20
2207	30/04/2019	Marsham Older Peoples Project	1750.00	1750.00	0.00	Grant application 2019/20
2208	30/04/2019	Pett Level Independent Rescue Boat Ass	250.00	250.00	0.00	Grant application 2019/20
2209	30/04/2019	PCC St Andrews Church	1800.00	1800.00	0.00	Grant application 2019/20
2210	30/04/2019	J C W O'Reilly Fairlight Community Website	158.78	147.15	11.63	Grant application 2019/20
2211	30/04/2019	Fairlight Riding for the Disabled	300.00	300.00	0.00	Grant application 2019/20
2212	30/04/2019	Fairlight Gardening Club	150.00	150.00	0.00	Grant application 2019/20
2213	30/04/2019	Victim Support	50.00	50.00	0.00	Charitable donation
2214	30/04/2019	AB Fire & Security	63.45	52.88	10.57	CCTV Maintenance April 2019 inv no 333699
2215	30/04/2019	Viking payments	38.52	32.10	6.42	Viking inv no 688481
		TOTAL	13391.51	12699.72	691.79	

CORRESPONDENCE RECEIVED	CORRESPONDENCE SENT
Resident letter - planning application RR/2017/457/P	Resident – Knowle Wood Trees
Resident letter - Knowle Wood	E Sussex Police – Illegal parking
RDC - planning application RR/2019/281/T	ESCC – Illegal parking
Resident letter – re criminal activity	Resident – Tree cutting Knowle Wood
E Sussex Police – Illegal parking	New Councillors letters
Christian Aid Week notification	RDC – The Cove Public House planning application
ESCC – Illegal parking	RDC – Wakehams Farm planning application
Report from Speedwatch	Resident – Invite to Parish Assembly

**Planning Report for Fairlight Parish Council Meeting
Tuesday 30th April 2019**

1) Planning Applications

Planning report week 12

RR/2019/584/P Long Walk, Broadway, Fairlight TN35 4DA

Erection of a single storey dwelling with access via Clinton Way.

Parish Council comments:

1. Surface water drainage is proposed to be by "designed soakaways with attenuation measures included". Soakaways are not effective in Fairlight, due to the clay ground. Rother should not permit this arrangement without a proper technical assessment and permeability tests.
2. Due to the narrow access from both Broadway / Long Walk Cottage and from Clinton Way it is important that highways and private access are not obstructed during construction. There should be a condition that all materials and contractors' vehicles be kept on site (or within the curtilage of Long Walk Cottage) during construction.
3. The PC would prefer tiles rather than slates as being more in keeping with the location. Policy OSS4(iii). (Though Long Walk Cottage has a slate roof, and the proposed building will not be widely visible).
4. Any comments made by neighbours should be taken into account.

Planning report week 13

RR/2019/314/L

The Oast Marsham Farm, Pett Level Road, Fairlight TN35 4ED

Extension to an existing dwelling, minor landscaping works to adjacent garden

Parish Council comments:

- a) The Parish Council has no objection to the application.
- b) The planning conditions required by the ESCC County Archaeologist should be supported.
- c) Any comments made by neighbours should be taken into account.

Planning report week 14

Nothing for Fairlight

Planning report week 15

RR/2019/863/P 72 Lower Waites Lane, Hedgerows, Fairlight TN35 4DD

Demolition of the existing garage and erection of a new garage over the existing foundations and floor slab.

Parish Council comments:

Not yet considered by Parish Council.

Planning report week 16

Nothing for Fairlight.

2) Planning Decisions

RR/2017/1763/P

Birchen Knoll Farmhouse, Peter James Lane, Fairlight, TN35 4AH

Repair and refurbishment of existing outbuildings to create ancillary annex to farmhouse for family's incidental use.

Decision: Approved

RR/2019/281/T 26 Woodland Way, Fairlight TN35 4AU

T3 - Oak- Crown/reduced in height.

Decision: Approved

RR/2019/339/T The Whare, Broadway, Fairlight TN35 4DA

12 -15 Oak Trees and 2 Birch Trees - Reduce crown by 30% or back to old points.

Decision: Approved

RR/2019/442/P Oakdene, Clinton Way, Fairlight TN35 4DL

Variation of condition 2 imposed on RR/2018/1499/P to allow amendments to design of house including changes to doors, addition of porch, removal of pergola, fenestration changes and lower ridge height.

Decision: Approved

RR/2019/504/P Acorns, Farley Way, Fairlight TN35 4AS

Proposed loft conversion, including roof dormer/hip to gable adaptation and internal alterations.

Decision: Rejected for the reason set out below.

The proposed scheme, by virtue of the overall design, scale and massing of the dormer window extension, on an exposed and elevated part of the property, would unbalance the built form of the modest bungalow and would result in an incongruous addition that would have a negative impact on the character and visual appearance of the existing dwelling and locality, being at odds with the modest design and scale of surrounding development. The proposed development would be unsympathetic to the existing dwelling and surrounding area.

Stephen Leadbetter
Planning Committee Chairman
23rd April 2019