

FAIRLIGHT PARISH COUNCIL

Website: www.fairlight.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 27th November 2018 at Fairlight Village Hall at 7.00 pm

Present: Councillors - Mrs J Annetts, Mrs C Gallagher, Mr D Greenup, Ms I Horsley, Mr T King, Mr S Leadbetter, Mr A Mier, Mr D Shortman (Chair) Also, Parish Clerk Mrs P Collins, Cllr R Bird

Cllr Shortman announced the death of Cllr Jones. The public and councillors stood for a one-minute silence

18206 Apologies for absence

Apologies for absence were received from Cllr C Saint.

18207 Code of Conduct and Disclosure of Interests

(a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda

Cllr Horsley – 7(g) An Emergency responder and 9(e) Member of the Tennis Club

Cllr T King – 7(h) Member of British Legion

Cllr A Mier – 9(e) Member of the Tennis Club

Cllr S Leadbetter - 7(h) Member of British Legion and 9(f) Member of the Gardening Club

18208 Public Questions

Questions were asked about the date for comments on the Wakehams Farm planning application and the Rother DC Development and Site Allocation Consultation (item 8(b) on the agenda).

18209 County and District Councillors Reports

Cllr Bird reported that Rother DC are beginning to release the Community Infrastructure Levy to parish councils. The parish council should start to consider how any future monies could be spent.

18210 Minutes of Meeting held on Tuesday 23rd October 2018

The minutes having been distributed prior to the meeting and made available to the public at the meeting, were approved, and signed by the Chairman as a correct record.

18211 Matters Arising from the Minutes not otherwise on the Agenda: None

18212 Financial Matters

(a) To retrospectively approve events insurance for the Activate firework's night and Clerk's additional hours for training and extra meetings/public event.

Resolved to approve additional expenditure.

(b) To retrospectively approve expenditure on stationery, printing, stamps and refreshments for public event.

Resolved to approve additional expenditure.

(c) To consider and approve the attached schedule of payments and receipts for November 2018

Resolved to approve the schedule of payments and receipts for November 2018.

(d) To consider and approve staff payments for December 2018 (no meeting). Cheques to be signed in December after payroll run. (VK, PC, TR)

Resolved to approve staff payments for December 2018 to be signed and distributed in December.

(e) To consider monthly budget and sign the monthly bank reconciliation

The Clerk reported on the budget up to the end of November and the bank reconciliations for October 2018 were signed.

(f) To receive the external auditors report on 2017/18 accounts (Letter from PKF auditors)

The final report was presented from PKF auditors.

(g) To consider the provision of a defibrillator and cabinet for Wood Field (£1370 plus vat)

Resolved to purchase the defibrillator and cabinet.

(h) To consider donations to the British Legion and Help the Heroes (Cllr Gallagher)

Resolved to donate £250 each to the British Legion and Help the Heroes.

(i) To discuss the draft budget for 2019/20

The proposed budget submitted suggested an increase of the precept from £47,000 to £60,000. The increase would be used:

To repair or replace items on the Wood Field play area equipment which due to corrosion and usage is becoming unsafe;

To carry out phase 3 of the tree maintenance work in Knowle Wood;

To increase the grass cutting carried out in the village from 6 to 10 cuts per year;

To make available additional funds for grants and donations to local clubs and organisations;

To provide expertise if necessary, for any planning issues;

To finance qualification training for the Parish Clerk/RFO.

The budget was set at £47,000 in 2016/17 and has not been increased since in line with inflation or increased costs of staffing, maintenance/replacements, GDPR, grants etc. This increase would mean an additional 29p per week for a Band D council taxpayer.

Resolved to put the potential increase in precept out to public consultation via the village website, Fairlight Residents Association email and posters. The decision on the precept to be made at the January 2019 meeting.

18213 Planning

(a) To receive the monthly report from Cllr Leadbetter (attached)

Cllr Leadbetter presented a report and highlighted any issues. He also provided an update on the Wakehams Farm application. A report has been received from the planning consultant, which will be used to produce the Parish Council's response to Rother District Council. Cllr Leadbetter will present the draft response to the Planning Committee on 11th December to discuss and approve for submission. A public event has been arranged for 13th December from 3pm to 7pm to allow the public to view the details of the Wakehams application and talk to parish councillors. In addition, the Market Garden site planning application decision is still pending and may not be decided until the end of January 2019.

Due to the passing of Cllr Jones a vacancy has arisen on the Planning Committee which Cllr Greenup has expressed an interest in standing for.

Resolved to appoint Cllr Greenup to the Planning Committee.

(b) To discuss Rother District Council public consultation on the Development and Site Allocation Report

Discussion were held to finalise the response to the DaSa. However, an agreement could not be reached.

Resolved to hold a Planning Committee meeting week commencing Mon 3rd December solely to discuss and approve comments for submission to Rother District Council by Friday 7th December. The Clerk to arrange and attend to minute the meeting.

(c) To receive an update on the progress of Country Park Visitors Centre (Hayden Luke)

Hayden Luke reported that Hastings Borough Council have begun a re-tendering process for the visitor's centre.

18214 Land Management

(a) To receive the monthly report from Cllr King (verbal)

Wood Field is fine. The waste bin in the children's play area is still being used for dog waste. The Clerk to obtain labels for the bin. (Litter only)

(b) To discuss and consider actions for Wood Field Play Area (inspection report)

An inspection report was received from Wickstead assessing the condition of the play area and the equipment. Additional monies have been proposed in the 2019/20 budget to continue the maintenance and upkeep of the play area.

Resolved to replace the broken swings as per Wickstead quotation, top up bark and obtain a quote to re-align the rubber matting.

(c) To discuss the grass cutting – ESCC/RDC/tender specification (letters from ESCC/RDC)

Resolved to request the funding from ESCC so the Parish Council can contract for all the grass cutting.

(d) To receive tenders for Knowle Wood phase 2

Responses were received from 1066 Tree Care, Oakden Tree Care, Crafted Landscapes and K McKay.

Resolved to accept 1066 Tree Care subject to appropriate insurance. (Next option K McKay)

(e) To discuss the trees near Tennis Court – Wood Field

Cllr Horsley requested that the tree and gorse be removed and cut back near the tennis court. The overgrowth was shading the court and moss was growing.

Resolved to ask the Knowle Wood volunteers or obtain a quote.

(f) To discuss the future of the holm oaks on the Circle (Cllr Mier)

Three holm oaks were planted many years ago to protect the pine tree in the centre. The pine tree has grown to a sufficient size and the oaks can now be removed.

Resolved to obtain a quote to remove the three oaks

- 18215 Lower Waites Lane Incident report and other water issues**
(a) To receive a monthly report of LWL incidents and other water issues from Cllr Horsley (verbal)
 No incidents to report.
(b) To discuss Wood Field drainage and potential problem in Knowle Road
 Drainage of Wood Field and Knowle Road were discussed. Cllr Horsley and Cllr Mier will visit Wood Field and Knowle Wood after it has rained to assess the situation.
- 18216 Highways**
(a) To discuss the village internet problems/highways permit
 Cllr Mier reported that the internet had been down for several days recently. This was due to a power cut to the green BT box in Battery Hill whilst a power cable was being replaced and a delay in obtaining a permit from ESCC. The problem has now been resolved.
- 18217 New Community Clubhouse – Wood Field**
(a) To receive an update and request financial assistance (Cllr Horsley)
 The first meeting of the working group met on 19th November. Attendees included representatives from the Parish Council, Activate, the Village Hall Committee, Parkhurst Cricket Club, and a resident. Cllr Horsley was elected as Chair. A name for the project was selected - **Faircomm.** (Fairlight Community Hub). A public consultation leaflet will be circulated in the new year requesting comment/support/objections. Cllr Horsley requested £250 to help set up the project.
Resolved to approve £250 for the project
- 18218 Feedback from events/meetings/training**
(a) Rother Voluntary Action (Cllr Horsley/Clerk)
(b) Project Management Training (Clerk)
(c) Operational Management Training (Clerk)
(d) Parish on-line training (Clerk)
 Feedback was received from Cllr Horsley and the Clerk in respect of these events and how the knowledge and be used in the future.
- 18219 CCTV**
(a) To discuss the usage and future of. (Item requested at last mtg)
 The CCTV was discussed. It is regularly maintained. The camera monitors vehicles in an out of the village. It was thought to be a deterrent.
- 18220 East Sussex Against Scam Partnership**
(a) To discuss whether to join up
Resolved to join East Sussex Against Sam Partnership and share future information. The Clerk to arrange.
- 18221 Village Policing Concerns**
(a) To discuss the concerns of residents and councillors in respect of policing levels etc
 The issues of cuckooing were discussed (were someone(s) take over another's home for illegal means). Crimes should always be reported to the Police and residents should ensure that the correct information is conveyed.
- 18222 Correspondence (see attached list)**
 All correspondence has been circulated to the Councillors prior to the meeting and was available to the public at the meeting.
- 18223 Information - None**
- 18224 Future Agenda Items - None**
- 18225 Close of meeting at 8.40 pm**
- 18226 Date of next meeting – Tuesday 22nd January 2018 - 7.00 pm at Fairlight Village Hall**
- 18227 Open Forum**
 Liz Green – Speedwatch co-ordinator report - Speedwatch had now started again in Fairlight, Pett and Guestling
 John Pulfer – British Legion – Thanked the village for their donations to the poppy appeal. He also reported that there were vacancies for a deputy poppy appeal co-ordinator and a secretary.
 Other items discussed were the Rother District Council Development and Site Allocation public consultation, the planning application for Wakehams Farm and pending snagging work on Waites Lane after road resurfacing.

Signed _____
 (Chair)

Date _____

Payment and Receipts Schedule November 2018

	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
Direct debit	02/11/2018	EE	21.31	17.76	3.55	November charges inv V01554543451
CHEQUES						
Cheque no						
2111	27/11/2018	Pauline Collins	***	***	***	November Salary
2112	27/11/2018	Pauline Collins	***	***	***	November Mileage claim
2113	27/11/2018	Pauline Collins	***	***	***	November Expenses
			***	***	***	RDC copy of DaSa
			***	***	***	Postage for Knowle Wood Tenders
			***	***	***	Stinkyink print cartridges Inv 961140
			***	***	***	Computer maintenance (8)
			***	***	***	24 x 1st class stamps
			***	***	***	Vision Express Eye test Inv 547-00003745
			***	***	***	900 x 2nd class stamps
2114	27/11/2018	Val King	***	***	***	November Salary
2115	27/11/2018	Tanya Robertson	30.00	30.00	0.00	Bus shelters Oct 2018 2018/11
2116	27/11/2018	Fairlight Village Hall	41.00	41.00	0.00	Hall Hire Oct 2018
2117	27/11/2018	A B Fire & Security	49.39	41.16	8.23	CCTV maintenance Inv no 330640
2118	27/11/2018	Ms M Philo	50.00	50.00	0.00	Wreath for Remembrance Day
2119	27/11/2018	SSALC Limited	96.00	80.00	16.00	Training Inv 12464
2120	27/11/2018	Rother District Council	2820.25	2350.21	470.04	Compressor 01/09/17 - 31/08/18 Inv 85217867
2121	27/11/2018	Viking	38.40	32.00	6.40	Stationery Inv 15780
2122	27/11/2018	Viking	39.84	33.20	6.64	Stationery Inv 15779
2123	27/11/2018	SSALC Limited	96.00	80.00	16.00	Training Inv 12481
2124	27/11/2018	NWT Supplies Limited	176.00	146.67	29.33	Rock Salt Inv 16447
2125	27/11/2018	SSALC Limited	96.00	80.00	16.00	Training Inv 12523
2126	27/11/2018	Mrs W Hatch	114.00	114.00	0.00	Activate Fireworks Insurance 06/11/18
2127	27/11/2018	SSALC Limited	288.00	240.00	48.00	Training Inv 12587
2128	27/11/2018	Viking	36.79	30.66	6.13	Stationery inv
2129	27/11/2018	Viking	38.94	32.45	6.49	Stationery inv
2130	27/11/18	Mr P Reid	79.67	68.40	11.27	Screwfix A4751329275 Sussex Marine 31063 Ebay azan87 JAPG 24398
		TOTAL	6056.90	5393.48	663.42	

Correspondence received

AGAR Final external auditor report and certificate
 East Sussex against scams partnership bulletin
 ESCC grass cutting
 Highways Permit/ - BT Openreach/electricity
 Water problem Knowle Road
 RDC – Appeal notification – 16 The Close
 RDC – Appeal decision – Tree Tops Farley Way
 RDC grass cutting
 RDC District Parking Consultation
 RDC – Pett Level Road planning application
 Fairlight tennis club – trees
 Wellbeck – Wakehams Farm planning application
 Wickstead – Wood Field play area inspection

Correspondence sent

Request for quotations – Knowle Wood trees phase 2
 1066 Tree Care
 Crafted Landscapes
 K McKay
 Lyndwood Forestry
 Oakden Tree Care
 Mr P Turner
 Mr S Stocking

RDC Planning – Petition relating to planning application – Pett Leve Road
 RDC Planning – Clarification of planning rules
 RDC Planning – Request for extension of consultation period – Pett Level Road application
 Southern Water – The Cove drainage issues

Planning Report for Fairlight Parish Council Meeting

Tuesday 27th November 2018

1) Planning Applications

Planning report week 43

Nothing for Fairlight

Planning report week 44

RR/2018/2726/P

Pett Level Road - Land south of, Fairlight Cove, Fairlight

Outline: Development up to 150 residential units (including 40% affordable), a new mini-supermarket and a new GP surgery together with the provision of public open space, allotments, play areas, landscaping, internal roads and parking, and the provision of new vehicular access from Pett Level Road. Details of access submitted for approval.

Parish Council comments: Comments not yet agreed.

Planning report week 45

RR/2018/2679/P

Civetta (Falcon Wood) - Land North East of, Peter James Lane, Fairlight TN35 4AL

Erection of polytunnel, tractor shed & hay barn. Temporary provision of mobile field shelter & secure storage.

Parish Council comments:

- 1) Fairlight Parish Council has no objection to this proposal.
- 2) Any comments made by neighbours should be taken into account.

Planning report week 46

Nothing for Fairlight

Planning report week 47

RR/2018/2891/R

Bloomery Cottage, Peter James Lane, Fairlight TN35 4AJ

Proposed first floor extension, balcony and addition of vaulted roof over existing flat roof.

Not yet considered by Parish Council.

2) Planning Decisions

RR/2018/2195/P

Gayhurst, 10 Lower Waites Lane, Fairlight TN35 4DB

Replacement roof including raising of ridge, introduction of gable ends and front and rear overhang. Formation of accommodation in roof space to include 2no dormers to rear and 3no roof lights to the front and 3no to the rear. Alteration to sun room / dining room to align walls with existing dwelling.

Decision: Approved

3) Appeals

RR/2018/1548/P 16 The Close - land adj, Fairlight TN35 4AQ

Outline: Erection of detached bungalow.

The decision to refuse the application has been appealed.

Stephen Leadbetter - Planning Committee Chairman
21st November 2018