

FAIRLIGHT PARISH COUNCIL

Website: www.fairlight.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Full Council Meeting held on Tuesday 23rd October 2018 at Fairlight Village Hall at 7.00 pm

Present: Councillors - Mrs J Annetts, Mrs C Gallagher, Ms I Horsley, Mr N Jones, Mr T King, Mr S Leadbetter, Mr A Mier (Acting Chair). Also, Parish Clerk Mrs P Collins, Cllr R Bird, Cllr Saint and Cllr Maynard

18185 Apologies for absence: Mr D Greenup and Mr D Shortman

18186 Code of Conduct and Disclosure of Interests
To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
There were no disclosures of interest.

18187 Public Questions
Item 17(b) Grit bins – The new bin for Meadow Way banjo has been delivered but a resident raised the issue of the size supplied

18188 County and District Councillors Reports
Cllr Bird reported that the draft Development and Site Allocation document has been presented to Rother District Council Cabinet on 1st and 15th October and will be released for public consultation. The consultation period runs from 26th October 2018 to 7th December 2018.
Cllr Saint stated that the original draft DaSA did not deal with the foul water management issues. Rother District Council have redrafted point 6.2 to reflect East Sussex County Council's views that Marsham Valley be treated as "a special area of drainage concern". He, also reported the RDC Licensing Committee have new powers in respect of licensing animals, illegal sales and imports.
Cllrs Saint and Bird have both received a letter from Wellbeck in respect of the planning application for Wakehams Farm. Cllr Saint would forward a copy to the Parish Council. Cllr Bird affirmed that the planning documents were with RDC Planning Department.

18189 Minutes of Meeting held on Tuesday 25th September 2018
The minutes having been distributed prior to the meeting and made available to the public at the meeting, were approved, and signed by the Chairman as a correct record.

18190 Matters Arising from the Minutes not otherwise on the Agenda: None

18191 Financial Matters

(a) To consider and approve the attached schedule of payments and receipts.

The Clerk explained that three cheques were cancelled with Natwest due to the Post Office mislaying them. The Clerk has telephoned and written to Natwest in respect of these cheques to ensure they will be stopped. The Clerk will continue to check future bank statements in respect of this situation.

Resolved to approve the schedule of payments and receipts for October 2018.

(b) To consider monthly budget and sign the monthly bank reconciliation.

The Clerk reported on the budget up to the end of October and the bank reconciliations for September 2018 were signed.

(c) External auditors report on 2017/18 accounts

A letter and signed interim certificate have been received from PKF Littlejohn LLP

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18192 Planning

(a) **To receive the monthly report from Cllr Leadbetter (attached)**

Cllr Leadbetter presented a report and highlighted any issues.

(b) **Other planning updates**

i) **The Cove, 55 Waites Lane**

An update on the Cove, 55 Waites Lane planning application was received. The owner/applicant has been requested to carry out dye tests by Southern Water on the drains. Also, a meeting has been requested by Southern Water to discuss the issues with the applicant in Southampton rather than a site visit. Cllr Leadbetter produced literature in respect of Southern Water and how to escalate any problems. He would check with the developer if they are aware of the process.

Resolved that Cllr Leadbetter would speak to the developer and contact Southern Water with the Parish Council's concerns.

ii) **Wakehams Farm planning application**

Cllr Leadbetter assured the Parish Council that once the details of the planning application had been received from Rother District Council work could start on the preparations for the public consultation etc.

18193 Land Management

(a) **To receive the monthly report from Cllr King (verbal)**

The litter bin in Wood Field's children's play area is being used for dog waste. Dog owners need reminding to tie up bags of waste to prevent spillages into the bins. The large plastic sheet has been removed from Knowle Wood and disposed of.

(b) **To decide the future of the wildlife verge on Broadway**

The verge is not an East Sussex County Council's wildlife verge, although signs have been positioned each end indicating this. The Fairlight Gardening Club have responded and do not have the facilities to maintain the verge. Cllr Maynard informed the Parish Council about the 2019/20 rural grass cutting of only two cuts by East Sussex County Council. If Rother District Council did not cover the additional costs for four cuts giving the usual total of six per year, Fairlight would have to find the additional monies required. The additional costs were noted for the 2019/20 budget and additional cuts required for future tender specifications.

Resolved to include the verge in the future grass cutting tender as a standard verge.

18194 Lower Waites Lane Incident Report and Other Water Issues

(a) **To receive a monthly report of LWL incidents from Cllr Horsley (verbal)**

Weather has been dry recently, so no incidents reported. A village walkabout has been arranged with Ms Dacey, the East Sussex County Council's Highways Steward for 25th October 2018 to discuss the water leaks/springs around the village.

18195 Highways

(a) **To receive a monthly report from Cllr Jones (verbal)**

Cllr Jones commented on the potholes in the road towards Hastings. ESCC highways stewards regularly check the roads for necessary repairs. The proposed footpath extension to the bridleway will be raised with the Highways steward in respect of feasibility and funding.

18196 New Community Clubhouse – Wood Field

(a) **To receive an update**

The Clerk reported a representative from the Parkhurst Cricket Club has been invited to attend any meeting. The initial meeting has still to be arranged.

18197 Feedback from event/meetings/training

(a) **ESALC AGM and Autumn Conference**

Cllr Horsley reported back on this event highlighting the Chief Constable's comments on "cuckooing" and risk of harm to residents in the community. (Cuckooing - A process where criminal gangs are targeting the homes of vulnerable people to be used for drug dealing - after the bird that invades other bird's nests. The victims are often left with little choice but to cooperate.). Also details of the Rother District Council's waste contract and Withyham Parish Council's 5yr plan.

(b) **SE Community Led Housing Conference**

The Clerk reported back on details of community land trusts and other housing issues.

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(c) **Drug/Criminal Activity Liaison Session**

See attached Cllr Greenup's comments. Residents need to email or telephone the Police with details of all incidents (Words to use FEAR, ALARM, HARM, etc to get a response). It should be noted that Fairlight is a No Cold Calling Zone and details should be put in the next addition of the FRA magazine.

18198 Brighter Fairlight

(a) **To decide whether to run Brighter Fairlight Competition and prizes**

Resolved to continue the tradition of the Christmas lights competition. Cllrs Mier, Horsley and Annetts would be judges. The prizes of £50 for 1st and £25 for 2nd to be given to the winners chosen charities.

18199 Village Beacon lighting for WW1 celebrations

(a) **To discuss the lighting of the village beacon for WW1 celebrations – 11th November 2018 at 7pm**

Resolved that Cllrs Annetts and King would contact a qualified resident who would carry out a risk assessment, provide insurance and light the beacon. The Clerk to contact Rother DC for permission.

18200 Correspondence (see attached list)

All correspondence has been circulated to the Councillors prior to the meeting and was available to the public at the meeting

18201 Information

a) **Beach clean up**

A resident is organising a beach clean-up near the first berm in November. This is dependent upon the weather, tides etc.

Resolved the Parish Council will pay for any waste collection costs

b) **Village Grit Bins**

A new small grit bin has been provided for the banjo on Meadow Way. A resident raised the issue of the size. A thank you to the Clerk and her husband for filling the grit bins.

Resolved to install the small bin and provide extra salt to be store at a Meadow Way resident's property. In addition, the Clerk should arrange a delivery of additional salt for the grit bins and potential vulnerable residents.

18202 Future Agenda Items

- a) Rother District Council – Development and Site Allocations Report - Consultation
- b) Knowle Wood phase 2 tenders/quotes
- c) CCTV usage
- d) Initial budget 2019/20
- e) Grass Cutting – ESCC decision

18203 Close of meeting at 8.25 p.m.

18204 Date of next meeting – Tuesday 27th November 2018 – 7.00 pm at Fairlight Village Hall

18205 Open Forum

a) **Rother District Council Development and Site Allocations Consultation**

Cllr Leadbetter will be placing information on the village website. He will indicate the appropriate pages and attach links. This issue will be discussed at future Parish Council Planning Meetings. Residents should place their own views onto Rother District Council's website.

b) **Private Road Sign – Lower Waites Lane**

Cllr Leadbetter re-iterated the definition of private and unadopted road. The descriptions are interchangeable and can be misleading. Private/unadopted road signs cannot be requested to be removed.

Signed _____

(Chair)

Date _____

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DRUGS/CRIMINAL ACTIVITY LIAISON SESSION FEEDBACK

Dear Councillors

I am writing a report of my attendance at a

DRUGS/CRIMINAL ACTIVITY LIAISON SESSION in Hastings Oct 4th
Inspector Cornwall answered the majority of this question and answer session

The mood of the attendees was fairly angry at what was happening in Hastings and the Old Town.
The Main points of a long meeting were: -

- *There are no beat officers
- *PCSOs are under increasing pressure
- *Street Warden numbers reduce from 20 to 7
- *Financial constraints are impacting
- *Fairlight not alone and "I need a lift to help relatives" is a common theme
- *Begging and Aggressive begging are quite different.
- *Some Beggars are now organised and appear to work in shifts
- *DO NOT give money. Systems like Bristol tokens can work
- *There are organisations that can meet genuine need
- *ALL incidents MUST be reported to the police
- *WORDS such as FEAR, ALARM and DISTRESS should be used in reports to police
- *CUCKOOING is now becoming prevalent as way drug aid tick get money
- *We must not give up or become too frustrated as this might lead to vigilantes

I hope this is helpful and

I am happy to answer question if possible

Regards Derek

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SCHEDULE OF PAYMENTS FOR OCTOBER 2018						
PAYMENTS	Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
Direct debit	02/10/2018	EE	21.31	17.76	3.55	October charges inv V01542934939
CHEQUES						
Cheque no						
2078	25/09/2018	Pauline Collins	***	***	***	Cheque cancelled lost in transit from Post Off to Natwest
2079	25/09/2018	Pauline Collins	***	***	***	Cheque cancelled lost in transit from Post Off to Natwest
2080	25/09/2018	Pauline Collins	***	***	***	Cheque cancelled lost in transit from Post Off to Natwest
2090	23/10/2018	Pauline Collins	***	***	***	Replacement cheque for 2078
2091	23/10/2018	Pauline Collins	***	***	***	Replacement cheque for 2079
2092	23/10/2018	Spoilt	***	***	***	Spoilt cheque
2093	23/10/2018	Pauline Collins	***	***	***	October Salary
2094	23/10/2018	Pauline Collins	***	***	***	Replacement cheque for 2080
2095	23/10/2018	Pauline Collins	***	***	***	October Mileage claim
2096	23/10/2018	Pauline Collins	***	***	***	October Expenses
				***	***	24 x 2nd class stamps
				***	***	Car Parking x 2
				***	***	Computer Maintenance (7)
				***	***	Key fobs and bin numbers
2097	23/10/2018	Val King	***	***	***	October Salary
2098	23/10/2018	Tanya Robertson	30.00	30.00	0.00	Bus shelters Oct 2018 2018/10
2099	23/10/2018	Fairlight Village Hall	41.00	41.00	0.00	Hall Hire Sept 2018
2100	23/10/2018	A B Fire & Security	49.39	41.16	8.23	CCTV maintenance Inv no 329739
2101	23/10/2018	Glasdon UK Limited	136.09	113.41	22.68	Grit Bin Meadow Way Inv no 759245
2102	23/10/2018	NWT Supplies Ltd	352.01	293.34	58.67	Rock Salt 2 pallets Inv no 14512
2103	23/10/2018	PKF Littlejohn LLP	240.00	200.00	40.00	External audit Inv SB201803330
2104	23/10/2018	Rialtas Business Solutions Ltd	142.80	119.00	23.80	Annual Maintenance accounting software Inv no SM19533
2105	23/10/2018	SLCC Enterprises Ltd	134.79	133.99	0.80	Publication Order No 506179
2106	23/10/2018	SSALC Ltd	120.00	100.00	20.00	Legal & Finance Day Inv no 12310
2106	23/10/2018	SSALC Ltd	108.00	90.00	18.00	East Sussex AGM x 2 Inv no 12395
2107	23/10/2018	Rother Association of Local Councils	40.00	40.00	0.00	Geosphere on-line mapping inv 33/2018
2018	23/10/2018	R&N Building Services Pett Ltd	576.00	480.00	96.00	Repairs to Wood Field Entrance inv 908
2109	23/10/2018	P J Turner	100.00	100.00	0.00	Tree cut back overhanging Meadow Way inv 11/10/18
2110	23/10/2018	P Reid	64.64	53.87	10.77	Repairs and fuel for Knowle Wood Volunteers Inv 31000
		TOTAL	3435.35	3131.50	303.85	

CORRESPONDENCE RECEIVED
Fairlight Gardening Club – Wildlife Verge Broadway
HMRC – online vat registration
PKF Littlejohn LLP External audit report
Rialtas – Fees and Charges 2019/20
Rother District Council – Planning reports, agenda and minutes

CORRESPONDENCE SENT
P Collins – increase in contractual hours
Activate – The Club – Fireworks Display approval
Ragnar – Maidstone to Dover run
Natwest – Cancellation of cheques
Natwest – Paying in slip investigation

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Planning Report for Fairlight Parish Council Meeting

Tuesday 23rd October 2018

1) Planning Applications

Planning report week 39, 40, 41

Nothing for Fairlight

Planning report week 42

RR/2018/2614/P

Winterstow Farmhouse, Peter James Lane, Fairlight TN35 4AJ

Rebuilding of porch and add to depth.

Parish Council comments: Not yet considered by Parish Council

2) Planning Decisions

RR/2018/2054/P

33 Waites Lane, The Oaks, Fairlight TN35 4AX

Proposed two storey rear/side extension

Decision: Approved

RR/2018/2085/P

31 Meadow Way, Stanat, Fairlight TN35 4BN

Ground floor extension at the rear of the property to accommodate a bedroom and a utility room with external door on the side elevation. Loft conversion extension with dormer to provide a master bedroom suite and en-suite bathroom. Internal alterations to include removal of the existing chimney.

Decision: Approved

RR/2018/2183/P

School House, Coastguard Lane, Fairlight TN35 4AB

Existing front door re positioned to original location. Existing side extension (front elevation) re clad using sandstone to match School House. Proposed internal alterations including partial wall removal and new doors.

Decision: Approved

Stephen Leadbetter - Planning Committee Chairman - 16th October 2018