

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

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Minutes of Finance and Administration Committee Meeting held on Tuesday 15th December 2020 at 2.00pm via Zoom

Present: Councillors – Ms I Horsley (Chair), Mr S Leadbetter, Mr S Stewart. Also, Parish Clerk Mrs P Collins

20027 Apologies for absence (including resolutions to accept reason for absence by Councillors)
None

20028 Code of Conduct and Disclosure of Interests

a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
None

Confidential Item

Council **resolve** that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and because of the confidential nature of the business to be transacted, the public leave the meeting during consideration of the following matters.

20029 Tender for contract for Village Caretaker

Tenders received were reviewed and options discussed

Resolved

- (a) To reject the tenders received. Clerk to write to companies.
- (b) To revise the specification and advertise the role for 3 hours per week at £15 per hour
- (c) To advertise to a wider audience

20030 Future agenda items

To review the website policy

20031 Close of meeting

Meeting closed at 2.30pm

20032 Date of next meeting

Tuesday 12th January 2021 at 2.45 pm

Signed _____ (Chair) Dated _____