

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Proper Officer/RFO: Mrs Pauline Collins

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Minutes of Finance and Administration Committee Meeting held on Tuesday 10th January 2023 at 2.45 pm

Present: Councillors – Ms I Horsley (Chair), Ms L Cooke, Miss C Sharpe, Mr D Shortman and Mr G Smith.
Proper Officer/RFO - Mrs P Collins

23001 Apologies for absence (including resolutions to accept reason for absence by Councillors)
Cllrs - Mr S Stewart, Mr D Greenup, Mrs A Hohenkerk and Mr R Turnbull
Resolved to accept the reasons for absence.

23002 Code of Conduct and Disclosure of Interests
Cllr Horsley declared an interest in item 9 – as a member of the Fairlight Tennis Club
Cllr Smith declared an interest in item 9 – as a committee member of the Activate Youth Club

23003 Public questions in respect of items on the agenda
Agenda item 6 - A resident requested how much was remaining in the current year's grants fund and whether an application submitted now would be considered.

23004 Minutes of meeting held on 13th December 2022
The minutes having been distributed prior to the meeting and made available to the Public at the meeting.
Resolved to approved, and will be signed by the Chairman as a correct record.

23005 Matters arising from the minutes not otherwise on the agenda
None

23006 To discuss and review the current year's budget
The budget was discussed and reviewed. No questions or concerns were raised.
In respect of the grants budget question - £822 is remaining and an application for a grant would be considered by the Grants Panel if submitted.

23007 To discuss and consider the allocation of earmarked reserves for 2022/23
Current reserves remain the same but will need to be reviewed in the new financial year.

23008 To discuss and consider the budget for 2023/24
Discussions were held in respect of 2023/24 budget provisions. Proposed increases will be raised at the Full Council meeting for further discussion.
Resolved to recommend a precept of £90,000 and to accept the proposed budget for 2023/24

23009 To discuss and agree rent reviews
Further discussions were held in respect of the rent reviews. The proposed rents from 1st April 2023 were, Fairlight Tennis Club - £70 pa, Fairlight Bowls Club - £75 pa and Activate Youth Centre - £50. Leases will be discussed with the Clubs later in the year.
Resolved to recommend the new rents to the Full Parish Council for approval.

23010 To review policies and practices

(a) Project Specification Form

Resolved to recommend the use of this form and seek approval from the full Parish Council

23011 Future agenda items

Budget 2023/24 and future years

23012 Close of meeting

Meeting closed at 3.40 pm

23013 Date of next meeting

Next meeting to be held on Tuesday 14th February 2023 (subject to review)

Signed _____
(Chair)

Dated _____

Draft until agreed and signed at the next meeting