

# FAIRLIGHT PARISH COUNCIL

Website: [www.fairlightparishcouncil.org.uk](http://www.fairlightparishcouncil.org.uk)

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## Minutes of Finance and Administration Committee Meeting held on Tuesday 13<sup>th</sup> December 2022 at 2.45 pm

**Present:** Councillors – Ms I Horsley (Chair), Ms L Cooke, Miss C Sharpe, Mr R Turnbull and Mr G Smith.  
Proper Officer/RFO - Mrs P Collins

**22054 Apologies for absence** (including resolutions to accept reason for absence by Councillors)  
Cllrs - Mr S Stewart, Mr D Greenup, Mr D Shortman and Mrs A Hohenkerk  
**Resolved** to accept the reasons for absence.

**22055 Code of Conduct and Disclosure of Interests**  
Cllr Horsley declared an interest in item 9 – as a member of the Fairlight Tennis Club  
Cllr Smith declared an interest in item 9 – as a committee member of the Activate Youth Club

**22056 Public questions in respect of items on the agenda**  
Two residents raised questions in respect of item 9 on the agenda and requested permission to speak from the Chair when this item was being discussed.

**22057 Minutes of meeting held on 8<sup>th</sup> November 2022**  
The minutes having been distributed prior to the meeting and made available to the Public at the meeting.  
**Resolved** to approved, and will be signed by the Chairman as a correct record.

**22058 Matters arising from the minutes not otherwise on the agenda**  
None

**22059 To discuss and review the current year's budget**  
The budget was discussed and reviewed. No questions or concerns were raised. It was noted there will be an additional cost for the CCTV for new access facilities (Initial installation and monthly charge). A copy of the quotation has been circulated to Councillors.

**22060 To discuss and consider the allocation of earmarked reserves for 2022/23**  
Current reserves remain the same.

**22061 To discuss and consider the budget for 2023/24**  
Discussions were held in respect of 2023/24 budget provisions. Proposed increases will be raised at the Full Council meeting for further discussion.  
**Resolved** to recommend a precept of £90,000 for 2023/24

**22062 To discuss and agree rent reviews**  
The full Parish Council meeting on 22<sup>nd</sup> November 2022 had resolved to defer any decisions in respect of rent increases and suggested additional meetings with the clubs concerned. Also, to check when the last rent increases occurred

**22063 To review policies and practices**

(a) Grant application form

Resolved to amend the wording on the grant application form – item 5 to read “or” rather than “of”

**22062 Future agenda items**

Budget 2023/24 and future years

**22065 Close of meeting**

Meeting closed at 3.45 pm

**22066 Date of next meeting**

Next meeting to be held on Tuesday 10<sup>th</sup> January 2023 (subject to review)

Signed \_\_\_\_\_  
(Chair)

Dated \_\_\_\_\_

Draft until agreed and signed at the next meeting