

FAIRLIGHT PARISH COUNCIL

Website: www.fairlightparishcouncil.org.uk

Clerk: Mrs Pauline Collins

Tel: 07487 822729

Email: fairlightparishcouncil@gmail.com

Minutes of Finance and Administration Committee Meeting held on Tuesday 8th November 2022 at 2.45 pm

Present: Councillors – Ms I Horsley (Chair), Ms L Cooke, Miss C Sharpe and Mr G Smith, Mr S Stewart, Mr D Greenup and Mr D Shortman

Also, Parish Clerk Mrs P Collins

22041 Apologies for absence (including resolutions to accept reason for absence by Councillors)

Cllr R Turnbull

Resolved to accept the reason for absence

22042 Code of Conduct and Disclosure of Interests

None

22043 Public questions in respect of items on the agenda

A resident raised a question in respect item 7 - EMR allocation and village sign

22044 Minutes of meeting held on 11th October 2022

The minutes having been distributed prior to the meeting and made available to the Public at the meeting.

Resolved to approved, and will be signed by the Chairman as a correct record.

22045 Matters arising from the minutes not otherwise on the agenda

None

22046 To discuss and review the current year's budget

The budget was discussed and reviewed. RDC has supplied copies of the electricity supply invoices and these will be circulated to Councillors. Future copies have been requested to be forward once received.

Councillors also raised queries on the initial invoice to be raised with RDC.

Resolved to pay RDC invoices now information had been received.

22047 To discuss and consider the allocation of earmarked reserves for 2022/23

Current reserves remain the same.

Standing orders were suspended for a resident to raise their questions in respect of the replacement village sign and EMR allocation.

The provision of a new village sign is now being dealt with by the Fairlight Residents Association who can apply for a Parish Council grant towards this project if required. Parish Councillors and the Clerk are happy to give advice on what licences etc are required but the Clerk advised the Councillors that the Parish Council should remain at arms-length of this project in order to maintain an unbiased or predetermined position for future decisions. If a grant application is received then further information can be sought if necessary to aid the decision-making process. The grant application form and criteria are available on the Parish Council website and the 2023/24 grant scheme will be opened for applications in January 2023.

22048 To discuss and consider the budget for 2023/24

Discussions were held in respect of 2023/24 budget provisions. Proposed increases will be raised at the Full Council meeting for further discussion.

22049 To discuss and agree rent reviews

Rent reviews being considered are for the Bowls Club, the Tennis Club and the Activate Youth Centre. Initial discussions have been held with representatives of the Bowls and Tennis Clubs and each have responded by letter in respect of the amount they wish to pay, contributions to the village etc. Copies have been circulated to Councillors.

Resolved to recommend an increase of the rent for all three users to £100 per annum. Conditions, rent review periods, type of agreement and the final rental amount to be discussed and agreed at the next Full Council meeting.

22050 To review policies and practices

Cllr Horsley will be reviewing the new code of conduct

22051 Future agenda items

Budget 2023/24 and future years

22052 Close of meeting

Meeting closed at 4.35 pm

22053 Date of next meeting

Next meeting to be held on Tuesday 13th December 2022 (subject to review)

Signed _____
(Chair)

Dated _____

Draft until agreed and signed at the next meeting