



www.fairlightparishcouncil.org.uk

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**To all members of Fairlight Parish Council, County and District Councillors
Copy on website**

Dear Councillors,

**A MEETING OF FAIRLIGHT PARISH COUNCIL WILL BE HELD
ON TUESDAY 23RD JULY 2024 AT 7.00 PM
IN FAIRLIGHT VILLAGE HALL**

You are summoned to attend the above Parish Council meeting where the following business will be considered.

Signed: *Pauline Collins* – Proper Officer and Responsible Finance Officer

Date: 17th July 2024

Agenda for the Parish Council Meeting – Tuesday 23rd July 2024

- 1. Apologies for absence**
(Including resolutions to accept reason for absence by Councillors)
- 2. Chairman's Report**
- 3. Code of Conduct and Disclosure of Interests**
(a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
- 4. Public Questions in respect of items on the agenda**
(Please note questions cannot be asked in respect of confidential agenda items)
- 5. Minutes of Meeting held on Tuesday 25th June 2024**
(a) To approve the minutes and the Chair to sign as an accurate record
- 6. Matters Arising from the Minutes not otherwise on the agenda**
- 7. County and District Councillors Reports**

8. Financial Matters

- (a) To consider and approve the attached schedule of payments for July 2024.
- (b) To consider and sign the monthly bank reconciliations

9. Planning Committee

- (a) To receive the monthly report
- (b) To note the response to the RDC Local Plan Consultation – final submission document

10. Land Management Steering Group

- (a) To receive the monthly report (Cllrs Horsley, Baker and Fellows-Turnbull)
 - Cllr Horsley – Water and drainage issues
 - Cllr Fellows-Turnbull – Knowle Wood and Rights of Way
 - Cllr Baker – Highways
- (b) To receive an update in respect of the CCTV power outage. (Cllr Williams)

11. Finance and Administration Committee

- (a) To receive a monthly report (Cllr Horsley)
- (b) To note monthly budget monitoring figures (Proper Officer)
- (c) To note the appointment of the solicitor to prepare the new leases.
- (d) To note the decision on agenda and minutes procedures

12. Drop-In Social Hub Group

- (a) To receive a monthly report (Cllr Sharpe)

13. Parish Council Website and Facebook

- (a) To receive a monthly report

14. War Memorial Steering Group

- (a) To receive an update on the project (Mr H Luke)

15. Hastings Country Park

- (a) To receive a monthly report (Mr H Luke)

16. Fairlight Pavilion Project

- (a) To receive an update on this project (Mr G Smith)

17. Fairlight Pantomime Group

- (a) To consider and approve the request from the Fairlight Pantomime Group

18. Policies and Practices

- (a) To discuss and adopt the revised policies

19. Training/meetings attended

20. Correspondence

21. Information and/or Future Agenda Items

22. Date of next meeting – Tuesday 27th August 2024 – 7.00 pm (to be reviewed)

23. Confidential Items

- (a) To resolve that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following matters.
- (b) To discuss staffing matters

24. Close of meeting

Open Forum

Please note on 27th March 2018 under minute no 18058 it was

Resolved to maintain Public Questions as an agenda item, to reinstate the Open Forum but with conditions – Time limit for the Forum and individuals, refer the public to the correct path/place to pursue issues, maintain respect for Councillors and members of the public at all time and emphasise that no decisions can be made unless the item(s) are placed on the agenda.

REPORTS FOR THE PARISH COUNCIL MEETING 23RD JULY 2024

Agenda item 8 - Schedule of Payments for July 2024

Date Paid	Invoice Date	Payee	Gross	Net	VAT	Details
DIRECT DEBITS						
15/07/2024	01/07/2024	Tesco Mobile	21.99	18.33	3.66	Tesco - Mobile phone inv 134214032852
PAYPAL						
25/06/2024	25/06/2024	Viking Office Supplies	102.26	85.22	17.04	Stationery inv 4400287
02/07/2024	02/07/2024	Fasthosts	13.20	11.00	2.20	Web hosting inv 77258832
06/07/2024	06/07/2024	Fasthosts	10.20	8.50	1.70	Web hosting inv 77299526
CHEQUES						
23/07/2024	23/07/2024	Pauline Collins	****	****	****	Salary - July 2024
23/07/2024	23/07/2024	Pauline Collins	****	****	****	Mileage claim - July 2024
23/07/2024	Details below	Pauline Collins	Details below			Expenses claim - July 2024 - £38.86
"	23/06/2024	Wakehams Farm Ltd	13.79	13.79	0.00	DISH Supplies
"	24/06/2024	Wakehams Farm Ltd	7.52	7.52	0.00	DISH Supplies
"	27/06/2024	Booker - DISH supplies	10.36	10.36	0.00	DISH Supplies
"	01/07/2024	Wakehams Farm Ltd	7.19	7.19	0.00	DISH Supplies
23/07/2024	23/07/2024	HMRC	****	****	****	HMRC Tax & NI 06/07/24 - 05/08/24
23/07/2024	07/07/2024	Autela Payroll Services	75.05	62.54	12.51	Payroll services April - July inv 14023
23/07/2024	23/07/2024	Activate Fairlight Youth Centre	50.00	50.00	0.00	Use of hut by HFC for July
23/07/2024	30/06/2024	Fairlight Village Hall	105.00	105.00	0.00	Hall Hire - PC - inv 196
23/07/2024	29/06/2024	Fairlight Village Hall	152.00	152.00	0.00	Hall Hire - DISH - inv 189
23/07/2024	01/07/2024	Countrymans Contractors ltd	446.40	372.00	74.40	Grass Cutting - SI-4326
23/07/2024	24/06/2024	Rother Ass of Local Councils	37.00	37.00	0.00	RALC Subscription 2024-25 inv 2420
23/07/2024	08/07/2024	MOPPS	125.00	125.00	0.00	Share of a donation given to PC for DISH/MOPPS
23/07/2024	15/07/2024	Beverley Price	150.00	150.00	0.00	Caretaker - July 2024

Agenda item 9 - Planning Committee

Planning appeal

a) Land at Bairnsbourne, Sea Road, Fairlight - 3018

Erection of single dwelling in the rear garden of existing dwelling Bairnsbourne. Re-submission of application RR/2022/2315/P

A written response is being compiled to be sent to the Planning Inspectorate.

Planning Decisions

RR/2024/721/P Mays Platt, Clinton Way, Fairlight TN35 4DL

Change of use of the first floor above the garage from home office to C3 residential for use as short-term holiday let and ancillary accommodation to the main house (retrospective).

Approved with conditions

RR/2024/783/P 35 Meadow Way, Igueldo, Fairlight TN35 4BN

Installation of solar panels; rebuild porch; raise patio; installation of roof lights and internal fit out of residential dwelling.

Approved with conditions

Rother DC Draft Local Plan

The Rother meeting in the Village Hall was well attended and useful. The PC working party is collating the information and our submission will be sent before the deadline of July 23rd.

Agenda item 10 - Land Management Steering Group

Cllr Horsley – Water and drainage issues

Southern Water and Pathfinder

The Proper Officer and Chair met informally with the Pathfinder team to discuss progress with lining. This will be carried out over the next few weeks and will cause some delays on our roads. Please be considerate to the workers. We asked for a further update meeting over the summer.

Agenda item 11 - Finance and Administration Committee

The F&A Committee met on 2nd July. As well as the usual updates on the current year's budget and the earmarked reserves, we discussed the electricity costs for the CCTV and agreed that Cllr Williams should negotiate with ESCC on a fixed annual amount within the limits we had set.

We agreed that we needed to appoint a solicitor to draw up the leases but still had a few further points to clear up before appointing one firm, the Proper Officer will get further advice before a decision is made.

It was agreed that we look at the form an annual financial report might take and to review standing orders.

Agenda item 16 - Fairlight Pavilion Project (submitted by Mr G Smith)

Hopefully this project can start really moving forwards soon.

Members of the Fairlight Pavilion have had discussions with the Parish Council and agreed an action plan to get the car park remodelling removed from a planning condition. This will enable us to move forwards with the build project without the hindrance of an attached planning condition. A meeting with the architects and new plans from the civil engineer will be required. This should hopefully happen very soon when the architect returns from annual leave. A relay of the existing car park will be aimed for but not to the extent of existing plans making it a planning permission condition

The Parish Council are having a lease written by their chosen solicitors. Once this is received and accepted capital funding applications can be looked into in more depth. As it is now a requirement with most major funding streams the lack of a lease has been a hold up.

We are working with the Parish Council and hopefully with Southern Water Pathfinders project involvement the main sewer run from a future joining chamber near the new build to the mains sewer looks achievable this autumn or next spring.

Once the above mentioned is all finalised, we will be launching more awareness publicity and planning community funding streams. We are now nearly in a position where it will be all gun's blazing. But realistically the main build will be targeted for late 2025 or early 2026
We have sadly lost one of our trustees after standing down and will decide at our next meeting whether to seek a replacement trustee.

Agenda item 17 - Fairlight Pantomime Group

Extract from Pantomime Group Constitution to be considered

“Paragraph 7 - Disbandment:

If, at a General Meeting, following fourteen days' previous notice, a majority of members present resolve that the Group cannot continue to function, the existing committee shall be empowered to arrange the disposal of the Group's property (i.e., props, costumes, staging etc) at their discretion, but that any financial funds be held “ring-fenced” on a safe interest bearing account by the Parish Council to be made available to any future local Pantomime/Amateur Dramatic Group that may start, provided that its productions be for the benefit of Fairlight. If no new group is forthcoming after 20 years, the funds are to be donated to local Fairlight Groups that benefit local children up to the age of 18 years, the allocation of which is to be at the Parish Council's discretion

The Parish Council agreed unanimously to this arrangement at its meeting ofTBA.....”

Agenda item 19 – Training/meetings attended

RALC – Cllr Horsley

The Rother Association of Local Councils met on July 10th Parishes discussed what they had set in place locally to reduce their carbon footprint. This included replacing lighting with more energy efficient bulbs, ensuring the lights in public buildings were not left on all night and other actions suggested by Energise Sussex

James Kelly of ESCC Highways gave a brief presentation, the highways stewards are being reorganised and we will get information soon.

I asked about the reinstatement of roads around the Market Garden Site, they still have the photos taken before work commenced.

CIL was discussed, there is the potential for Rother to match fund CIL projects that benefit the wider local community.

Rother is currently discussing whether CIL money generated rurally should be kept separate from CIL money generated in Bexhill, with some cross over for rother wide schemes.